

BANNOCK COUNTY VENDOR LICENSE AGREEMENT

Only persons receiving written license agreement for concession/commercial exhibit space will be allowed to exhibit. These persons are required to sign the written license agreement and make a monetary deposit with the Manager of the District Fair before being allowed to transact any business on the fairgrounds.

REFUNDS: No refunds will be made on cancellations after July 1st.

INSURANCE

INDEMNIFY: It is agreed that the District Fair shall not be responsible for any loss, damage, or injury of any character to any property of the Licensee, his or its agents or employees, or for any personal injury suffered by the Licensee, his or its agents or employees with, on, or at the fairgrounds. All such risk to person and property is assumed by the Licensee. Licensee agrees to indemnify the District Fair from any and all liability, loss, or damage the District Fair may suffer as a result of claims, demands, and costs of judgments against the District Fair arising from Licensee participating in the fair.

ATTORNEY FEES: The licensee agrees to pay all attorneys' fees and costs arising from any dispute over the enforcement or interpretation of this license agreement whether or not a suit is filed.

MERCHANDISE

AUTHORIZED AND APPROVED MERCHANDISE: The Board of Directors of the District Fair will authorize the letting of space for the sale of such merchandise as is required to supply the necessary wants of the people or that may add to their comfort, convenience, and pleasure; but under no circumstances will merchandise of a questionable nature or of a demoralizing tendency be sold or in any manner tolerated on the grounds or in the buildings. Any items whether animate or inanimate, that are used for or are capable of causing harm or bodily injury are not allowed on the fairgrounds unless otherwise approved in writing. In addition, any items that are a violation of the laws of the City of Downey, County of Bannock, or State of Idaho will not be allowed on the fairgrounds.

ITEMS SOLD: The license agreement must list the items being sold. No other items may be sold without written approval by Fair Management. Manager reserves the right to prohibit the selling of any item that infringes on the products of another vendor. Food and drink must be reasonably priced. ALL PRICES MUST BE PROMINENTLY POSTED. A Food Price List Form must be submitted to the District Fair by July 1, 2016.

SALES TAX

SALES TAX: As is dictated by Idaho Tax Code, Title 63-3620C, each exhibitor must complete form ST-124, stating whether or not they have taxable items, and if they do, what their sellers permit number is. The Idaho Sales Tax Act requires every retailer engaged in business in Idaho to obtain a seller's permit from the State Tax Commission. Retailers are required to collect the six percent (6%) Idaho sales tax on each sale that is not exempt from tax. This tax immediately becomes property of the State held in trust by the retailer. All vendors are responsible for paying the sales tax collected. Each exhibitor should display their sellers permit so that State Tax Commission representatives can see it, without having to interrupt the exhibitor. Except for unusual circumstances, there is no charge for an Idaho sellers permit. Contact the Idaho State Tax Commission office to obtain a permit at (208) 236-6244.

BOOTH SPACES

Fair Management reserves the right to select the booth space for each vendor at its discretion. Booths and any attachments, stairs, platforms, etc., must stay within designated area. All aisles and walkways must be kept clear of any obstacles. All exhibits should comply with the fire code, particularly booths constructed of highly flammable material.

NEW! COMPLY WITH ALL LAWS: All concessions are required to comply with the State, County, and City food and health laws, and to secure a city license at the Health Department in Pocatello. All Health Department rules and regulations must be followed and a copy of these rules should be posted in your booth. Failure to comply with Health Department rules after one warning is grounds for your booth removal from the grounds. Any Concessionaire that is aware of reports of food borne illness from their booth must

report it immediately to fair management. Failure to do so will also be grounds for removal from the fair.

All food concessionaires must meet Fire Code regulations including having an adequate fire extinguisher in their booths - 10 lb. 10A:40BC or class K.

BOOTH CONSTRUCTION: Booths selling food are required to be neat, clean, and substantially built to withstand at least 40 mph winds. All tents or canopies must be of a professional design specifically designated for trade shows, fairs, and festivals. Canopies that are designated for backyards, beach, or picnic use, or “makeshift/homemade” structures made from tarps, PVC pipe, etc., will no longer be allowed. If you are unsure if your current canopy will be allowed, please send photos with your license agreement. Tents and canopies must be placed and secured within your allotted space. Please make sure you have enough space to allow for the tie-down of your tent or awning, as some tie-downs do not extend straight down. Any stock supplies or boxes must also be within the allotted booth space, and areas must be kept clean and attractive.

No exhibitor may dig holes or pound stakes in the ground until they have checked with and have permission from the grounds superintendent. Securing of booths or any material to EISF Buildings is prohibited! Violators will be charged a minimum of \$100 for damage to EISF Buildings. No exhibitor may use pins or staples, etc. to attach items to divider curtains booths inside buildings.

SIGNAGE: All commercial vendors and concessionaires can only post signs promoting their booth and the items sold therein. All signage must be for the vendor and cannot reflect sponsors or other advertising. Any additional promotion of other companies or products on or in your space is prohibited. All sale prices must be prominently posted. No handwritten signs will be permitted.

HOURS: Licensee must remain open and staffed for business all eight days of the Fair from 10:00 A.M. to 10:00 P.M. Vendors not open during these times risk not having their license agreement renewed the following year.

ACCESS TO BOOTHS INSIDE BUILDINGS: Booth spaces inside District Fair Buildings will be open to vendors only beginning at 9:00 a.m. each day. The buildings will be locked for the night at 9:00 p.m. and will not be accessible by the vendor until the following morning.

RULES

DRAWINGS/RAFFLES: Vendors must complete The Raffle Approval Request Form and have approval from management before holding any raffle or special drawings. If approved, vendor will need to submit names and phone numbers of the winners to Fair Management at the close of the Fair.