



# CAO Online Form Review Checklist

## DIVORCE NO MINOR CHILDREN

### 1 Complete ALL of these forms:

- Family Case Information Sheet
  - Summons
  - Petition for Divorce
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All CAO forms are available online for FREE at:

<https://courtsselfhelp.idaho.gov>

OR you may request them FREE by email at:

[cao@bannockcounty.us](mailto:cao@bannockcounty.us)

OR you may purchase them pre-printed at the courthouse for a fee of \$20-\$30.

### 2 Complete ONE of these forms:

- Acknowledgment of Service
  - OR**
  - Affidavit of Service
- 



As the forms for each step are complete you must request an **Online Form Review**.  
*(A total of three online form reviews are needed)*

Please **SCAN** and **EMAIL** the forms for each of the three steps as you complete them to:

[cao@bannockcounty.us](mailto:cao@bannockcounty.us)

If you require assistance to scan your documents, please visit Court Records, Bannock County Courthouse, Rm. 108.

### 3 Complete ALL of these forms:

- Decree of Divorce\*\* *Answer every question identically to the answers given on the Petition.*
- Motion and Affidavit for Default
- Affidavit in Support of Default
- Default
- 2 Large Manila Envelopes with 3 stamps each  
*(These are used to mail a copy of the Decree to each party after being signed by the Judge.)*

*The Court Assistance Officer assigned to your form review is:*

**Rebekah F. Gruel**

**208-236-7067**

**[cao@bannockcounty.us](mailto:cao@bannockcounty.us)**