1. Call to Order

2. Approval of Minutes from the October 23, 2019 Meeting (action item)

3. Discussion Items
   a. Bannock County Fiscal Agent Report by Tiffany Olsen
   b. Executive Director’s Report by Matt Hardin or Myrna Daniels
      1. Donations and In-Kind Services
      2. Staffing
      3. Outreach
      4. Review of Incident Reports
   c. Service Contractor Report by DeVere Hunt or Heather Moore
      1. Sustainability
      2. Mid-Level Prescribing
      3. Billing for Service
      4. Other items
   d. Department of Health and Welfare Report by Brad Baker

4. Review Bylaws (action item)

5. Review of Policies and Procedures (action item)

6. Other Items
   a. Next Meeting Date

7. Adjourn