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Commissioners' Agenda

The Board of County Commissioners (BOCC) is comprised of the three elected County Commissioners: Ernie Moser (District 1), Jeff Hough (District 2, Chair), and Ken Bullock (District 3). The BOCC generally meets twice weekly: **Tuesdays & Thursdays at 9:00 a.m.** Unless otherwise noted, meetings are generally held in the Commissioner's Chambers at 624 E Center, Room 212, Pocatello, Idaho. During these public meetings, the BOCC may approve contracts, expend funds, hear testimony, make decisions on land use cases, and take care of other County matters.

Times are subject to change within 15 minutes of the stated time.

Tuesday, April 22, 2025

9:00 AM Business Meeting (action items)

Agenda:

- Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
- Charity Staggs, SICO, seeking approval and signature on Grant Administration Contract with SICO for the Lava Ranches Phase 2 Project (requested 5 minutes) (action item)
- Wes Jones, EOC, seeking approval of and signature on a Professional Services Contract with Southeast Idaho Council of Governments (SICO) (requested 5 minutes) (action item)
- Shanda Crystal, Procurement, requesting (1) potential signature on security equipment estimates with Pro Edge Technology, LLC, and M2 Automation for YDC building, (2) potential signature on Change Order #2 with Headwaters Construction, and (3) provide a procurement update (requested 15 minutes) (action item)
- Annie Hughes Williams, Planning and Development, requesting approval of a blasting permit for McCallum Rock Drilling (requested 10 minutes) (action item)
- Buddy Romriell, Public Works, seeking approval of and signature on an Equipment Lease Agreement with Asphalt Equipment Leasing, LLC (requested 5 minutes) (action item)
- Dillon Evan, Solid Waste, requesting approval to continue the partnership with PSI for the south County free days (requested 5 minutes) (action item)
- Kristi Klauser, Auditing, regarding (1) a discussion pertaining to trade of forensic pathology inventory to Ada County, and (2) providing an ARPA and PILT update (requesting 10 minutes) (action item)

RESOLUTIONS AND ORDINANCES (action items):**LETTERS AND NOTICES (action items):**

Public Hearing Notice

SIGNATURE ONLY (action items):

Event Space Rental Agreement

Signature on Services Agreement – 4th Addendum

Agreement to Provide Law Enforcement Protection

CONSENT AGENDA (action items):

- Manual Checks
- Alcohol Licenses and Catering Permits
- Certificate of Residency Approval
- Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session
- Technology Forms
- Minutes: Meeting Minutes for April 15 and 17, 2025, and Certification of Said Minutes

10:00 AM Bid Opening for Road Striping Materials and Labor Invitation to Bid (action item)



FOR COMMISSION OFFICE USE:	
DATE <u>4/22/25</u>	TIME _____

Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday** in the Commissioners’ Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners’ staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners’ Office at 208-236-7210, three to five working days before the meeting.

Email this completed form and any supporting documents to agendarequest@bannockcounty.us by 5:00 PM the Wednesday prior to the scheduled meeting.

Name/Department: SICOG/OEM

Phone/Email: 208-233-4535

Item to be considered: Lava Ranches Phase 2 Grant Admin Contract

Informational background:

Seeking approval and signature on Contract for IDL grant

1. What meeting are you requesting? 4/22/25
2. How much time will be needed for this agenda item? 5 minutes or less
3. Is Commission action requested (decision, approval, signature, or guidance)? Signature
4. Does this request involve a contract, agreement, external funding source, or award acceptance? YES
5. What is the potential financial impact of this request? 0
6. Have all supporting documents been included with this form? YES
7. Will you be using presentation software or have other presentation needs? (if YES, provide presentation with this form) NO

8. Name and contact information for others who should be invited to attend:

Wes Jones

GRANT ADMINISTRATION CONTRACT

This contract is entered into this 22nd day of April 2025 by and between BANNOCK COUNTY, Idaho, whose address is 624 East Center Street, Room 101, Pocatello, Idaho herein referred to as the "COUNTY" and Southeast Idaho Council of Governments (SICOG), whose address is 214 East Center, Pocatello Idaho herein referred to as the "ADMINISTRATOR", Witnesseth:

WHEREAS, the COUNTY intends to apply to the Idaho Department of Lands, herein referred to as "IDL" for the receipt of grant funds for the Lava Ranches Phase 2 project under the Western State Fire Managers Program, herein referred to as the "PROJECT" for purposes of conducting hazard fuel treatment work on non-federal lands; and

WHEREAS, the COUNTY desires to engage the ADMINISTRATOR to render certain services related to the administration of the above described Hazard Fuel Reduction project; and

WHEREAS, to ensure effective management of the above project, it is deemed to be in the best interest of the COUNTY to enter into an agreement with the ADMINISTRATOR as hereinafter provided;

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. EMPLOYMENT OF CONTRACTOR

The COUNTY agrees to engage the ADMINISTRATOR, and the ADMINISTRATOR agrees to provide the services;

2. EMPLOYEE-EMPLOYER RELATIONSHIP

The contracting parties warrant by their signature that no employer-employee relationship is established between the ADMINISTRATOR and the COUNTY by the terms of this contract. It is understood by the parties hereto that the ADMINISTRATOR is an independent contractor and as such neither it nor its employees, if any, are employees of the COUNTY for purposes of tax, retirement system or social security (FICA) withholding.

3. CONTRACTOR'S INSURANCE

The ADMINISTRATOR warrants that it has obtained, and will maintain at its expense for the duration of this Contract, statutory worker's compensation coverage, employer's liability, and comprehensive general liability insurance coverage for its principals and employees for the services to be performed hereunder. The comprehensive general liability insurance shall have, at a minimum, a coverage limit of at least one hundred thousand dollars (\$100,000) per claim, and five hundred thousand dollars (\$500,000) aggregate.

4. LIAISON

The COUNTY's designated liaison with the ADMINISTRATOR is Wes Jones.
The ADMINISTRATOR's designated liaison with the COUNTY is Charity Staggs.

5. EFFECTIVE DATE AND TIME OF PERFORMANCE

This Contract takes effect on April 22, 2025. The services to be performed by the ADMINISTRATOR will be completed no later than the completion of the IDL grant anticipated deadline.

6. SCOPE OF SERVICES

The ADMINISTRATOR will perform the following services;

- Assist COUNTY and ensure the procurement of a Contractor is in compliance with procurement regulations, including publication of RFP, and ad for bid.
- Review bid documents and award letter
- Complete debarred check and ensure contractors have a public license after bid award
- Process and submit time extension requests as needed.
- Acquire landowner permissions
- Communicate and coordinate with stakeholders, including landowners and funders
- Collect deliverables and develop and submit performance and financial reports while following COUNTY policies and procedures.
- Communicate with COUNTY to collect payment information and final approvals for reimbursement forms.
- Schedule and communicate with authorized grantor representative to approve final completed work.
- Audit project file, provide copy to COUNTY and maintain copy for 5 years.
- Assist with the development of project maps, and treatment prescriptions
- Coordinate with funder to perform project site visits and verifications and ensure that the treatment prescription is being followed.

It is understood and agreed by the parties that the services of the ADMINISTRATOR do not include any of the following: the disbursement or accounting of funds distributed by the COUNTY's financial officer, legal advice, fiscal audits or assistance with activities not related to the HFR project.

7. COMPENSATION

For the satisfactory completion of the services to be provided under this contract, the COUNTY will pay the ADMINISTRATOR \$75.00 per hour, not to exceed \$30,000 for administration activities.

8. **NON-APPROPRIATION:** Expenditures not appropriated by COUNTY in its current fiscal year budget are deemed to be contingent liabilities only and are subject to appropriation in subsequent fiscal year budgets. In the event no funds or insufficient funds are appropriated and budgeted in any subsequent fiscal period by COUNTY for performance under this Agreement, COUNTY shall notify the other party(ies) and this Agreement shall terminate. Payments under this agreement shall be completed to the date of notification, except that no payment shall be made or due under this Agreement beyond those amounts appropriated and budgeted by COUNTY to fund payments under this Agreement.

9. CONFLICT OF INTEREST

The ADMINISTRATOR warrants that it presently has no interest and will not acquire any interest, direct or indirect, in the PROJECT that would conflict in any manner or degree with the performance of its services hereunder. The ADMINISTRATOR further covenants that, in performing this contract, it will employ no person who has any such interest.

10. MODIFICATION AND ASSIGNABILITY OF CONTRACT

This contract contains the entire agreement between the parties, and no statements, promises or inducements made by either party or agents of either party, that are not contained in the written contract, are valid or binding. This contract may not be enlarged, modified or altered except upon written agreement signed by both parties hereto. The ADMINISTRATOR may not sub-contract or assign its rights (including the right to compensation) or duties arising hereunder without the prior written consent of the COUNTY and the Bureau of Land Management. Any sub-contractor or assignee will be bound by all of the terms and conditions of this contract.

11. TERMINATION OF CONTRACT

This contract may be terminated as follows:

a. Termination due to loss of funding.

In the event that the IDL reduces or terminates payments under the PROJECT so as to prevent the COUNTY from paying the ADMINISTRATOR with PROJECT funds, the COUNTY will give the ADMINISTRATOR written notice which sets forth the effective date of the termination and explains the reasons for the termination. The notice shall also describe the conditions for any reimbursement for any work completed.

b. Termination for Convenience

The COUNTY may terminate this contract in whole, or in part, for the convenience of the COUNTY when both parties agree that the continuation of the project is not in the best interest of both parties and that further expenditure of funds will not produce any results. The parties shall agree in writing upon the conditions, effective date, and fair and reasonable payment for work completed.

c. Termination for Cause

i. If the COUNTY determines that the ADMINISTRATOR has failed to comply with the terms and conditions of this contract, it may terminate this contract in whole, or in part, at any time before the date of completion. If the ADMINISTRATOR fails to comply with any of the terms and conditions of this contract, the COUNTY may give notice, in writing, to the ADMINISTRATOR of any or all deficiencies claimed. The notice will be sufficient for all purposes if it describes the default in general terms. If all defaults are not cured and corrected within a reasonable period as specified in the notice, the COUNTY may, with no further notice, declare this Contract to be terminated. The ADMINISTRATOR will thereafter be entitled to receive payment for those services reasonably performed to the date of termination, less the amount of reasonable damages suffered by the COUNTY by reason of the ADMINISTRATOR's failure to comply with this contract.

ii. Notwithstanding the above, the ADMINISTRATOR is not relieved of liability to the COUNTY for damages sustained by the COUNTY by virtue of any breach of this contract by the ADMINISTRATOR, and the COUNTY may withhold any payments to the ADMINISTRATOR for the purpose of setoff until such time as the amount of damages due the COUNTY from the ADMINISTRATOR is determined.

12. DOCUMENTS INCORPORATED BY REFERENCE

The COUNTY's application to the IDL for PROJECT funding, for the PROJECT and all applicable federal and state statutes and regulations are incorporated into this contract.

13. NONDISCRIMINATION

The ADMINISTRATOR will not discriminate against any employee or applicant for employment on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental handicap or national origin.

14. OWNERSHIP AND PUBLICATION OF MATERIALS

All reports, information, data, and other materials prepared by the ADMINISTRATOR pursuant to this contract are to be the property of the COUNTY and the IDL which has the exclusive and unrestricted authority to release, publish or otherwise use, in whole or part. All such materials developed under this contract shall not be subject to copyright or patent in the United States or in any other country without the prior written approval of the COUNTY and the IDL.

15. REPORTS AND INFORMATION

The ADMINISTRATOR will maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to this contract and such other records as may be deemed necessary by the COUNTY to ensure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the authorized representative, and will be retained for five (5) years after the expiration of this contract.

16. ACCESS TO RECORDS

It is expressly understood that the ADMINISTRATOR's records relating to this contract will be available during normal business hours for inspection by the COUNTY, and IDL,

17. CONSTRUCTION AND VENUE

This ADMINISTRATOR will be governed by the laws of the State of Idaho. In the event of litigation concerning it, venue is the sixth (6th) Judicial District in and for the County of Bannock, State of Idaho.

18. INDEMNIFICATION

The ADMINISTRATOR waives any and all claims and recourse against the COUNTY, including the right of contribution for loss and damage to persons or property arising from, growing out of or in any way connected with or incident to, the ADMINISTRATOR's performance of this contract except for liability arising out of concurrent or sole negligence of its officers, agents or employees. Further, the ADMINISTRATOR will indemnify, hold harmless, and defend the COUNTY against any and all claims, demands, damages, costs, expenses or liability arising out of the ADMINISTRATOR's performance of this contract except for liability arising out of the concurrent or sole negligence of its officers, agents or employees.

19. LEGAL FEES

In the event either party incurs legal expenses to enforce the terms and conditions of this contract, the prevailing party is entitled to recover reasonable attorney fees and other costs and expenses, whether the same are incurred with or without suit.

20. SPECIAL WARRANTY

The ADMINISTRATOR warrants that nothing of monetary value has been given, promised or implied as remuneration or inducement to enter into this contract. The ADMINISTRATOR further declares that no improper personal, political or social activities have been used or attempted in an effort to influence the outcome of the competition, discussion or negotiation

leading to the award of this contract. Any such activity by the ADMINISTRATOR shall make this contract null and void.

IN WITNESS WHEREOF, the parties hereto have executed this contract on the 22nd Day of April, 2025.

GRANT ADMINISTRATOR

COUNTY OF BANNOCK

BY: 
Southeast Idaho Council of Governments

Jeff Hough, Chairman

Ernie Moser, Commissioner

Executive Director, SICOG
Title

Ken Bullock, Commissioner

4-16-25
Date

ATTEST:


ATTEST:

Clerk of Bannock County

BANNOCK COUNTY COMMISSIONERS
 624 E. Center, Pocatello, ID 83201
 Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNIE MOSER
 Commissioner
 1st District

JEFF HOUGH
 Commissioner
 2nd District

KEN BULLOCK
 Commissioner
 3rd District

Business Meeting Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.

Requestor Name:

Wes Jones

Department:

Office of Emergency Management

Requestor Email:

wjones@bannockcounty.gov

Item(s) to be considered:

Professional Service Contract between Southeast Idaho Council of Governments (SICOG) and Bannock County Office of Emergency Management. This is a continuance of Technical Assistance Services that SICOG has been providing since 2021 to aid Public Safety Departments in Bannock County and act as a Liaison in the coordination, conduct and documenting of activities for the projects that affect Bannock County and placing an emphasis in South Bannock County. The intent is to increase utilization of SICOG and their resources in creating greater capacity in the Emergency

Date of meeting being requested:

04/22/2025

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Charity Staggs

4-22-25

Professional Services Contract
Bannock County Technical Assistance Services

This contract is entered into this April 17, 2025, by and between the Bannock County, with its principal address of business at 624 E Center St. Pocatello, ID 83201 herein referred to as "BANNOCK COUNTY" and Southeast Idaho Council of Governments (SICOG), whose address is 214 East Center, Pocatello, ID, 83201 herein referred to as "SICOG", Witnesseth:

Whereas, BANNOCK COUNTY desires to engage SICOG to provide certain services as described in the "Scope of Work" section of this contract and hereinafter referred to as "TECHNICAL ASSISTANCE", and SICOG desires to provide said services, the parties hereto do mutually agree as follows:

1) Employment of SICOG

BANNOCK COUNTY agrees to engage SICOG, and SICOG agrees to provide the services described in the "Scope of Work" as described in section 3 below.

2) Employee - Employer Relationship

The contracting parties warrant by their signature that no employee-employer relationship is established between SICOG and BANNOCK COUNTY by the terms of this contract. The parties understand that SICOG is an independent contractor and as such neither SICOG nor its employees, if any, are employees of BANNOCK COUNTY for purpose of tax withholding, retirement system or social security (FICA).

3) Scope of Work

SICOG will:

- o Facilitate meetings, including agenda preparation, documentation of minutes, and follow-up action planning.
- o Identify and pursue grant opportunities through proposal development and submission, as needed.
- o Review and update emergency management plans and procedures to align with regulations and best practices, as needed.
- o Develop technical documents, including reports and manuals, with clarity and accuracy, as needed.
- o Conduct after-action reviews (AARs) to assess response efforts and recommend improvements, as needed.
- o Compile AAR findings into actionable reports with corrective strategies, as needed.
- o Perform quarterly program assessments to evaluate performance, identify challenges, and recommend enhancements.
- o Deliver tailored reports, updates, and documentation in alignment with established project timelines, as needed.

4) Guarantees

SICOG shall use all resources at SICOG's disposal to perform duties as assigned and agreed to by both parties and shall submit the same in good faith. However, no guarantee of receipt of funding by BANNOCK COUNTY is implied or promised by SICOG. Payment is due upon SICOG submission of the proposal to BANNOCK COUNTY, specially to the Bannock County Board of Commissioners. In addition, SICOG and BANNOCK COUNTY recognize that performance of tasks in Section 3 necessitates communication and information exchange between the parties and with funders, and that delay in completing the tasks may occur if there are delays with information exchange. BANNOCK COUNTY also recognizes that if grants are received,

BANNOCK COUNTY is responsible for any acknowledgments and reports to funders unless agreed to in writing.

5) Schedule of Services & Time of Performance:

Work under this agreement will commence on April 17, 2025, and will finalize no later than September 20, 2025. Work under this contract may be renewed on an annual basis for a contractual cost negotiated by both parties.

6) Basis of Fee and Billing

The sum of services performed will not exceed the Total Project Costs of \$ 11,250.

SICOG will submit all requests for payment related to this contract, to BANNOCK COUNTY at: 624 E Center St. Pocatello, ID 83201. The payment to SICOG shall be made within 45 days of the deadline or determined otherwise.

7) SICOG's Insurance

SICOG warrants that it has obtained and will maintain at its expense for the duration of this contract, statutory worker's compensation coverage, employer's liability and comprehensive liability insurance coverage for its principals and employees for the services to be performed hereunder.

8) Conflict of Interest

SICOG warrants that it presently has no interest and will not acquire any interest, direct or indirect, in the project that would conflict in any manner or degree with the performance of its services hereunder. SICOG further covenants that, in performing this contract, it will employ no person who has any such interest.

9) Modification and Assignability of Contract

This contract contains the entire agreement between the parties, and no statements, promises, or inducements made by either party or agent of either party that are not contained in the written contract are valid or binding. This contract may not be enlarged, modified or altered except upon written agreement signed by both parties hereto.

10) Termination of Contract

This contract shall be terminated if it is determined that SICOG has failed to comply with the terms and conditions of this contract. In such a case, SICOG will be served with written notice sufficient to describe in general terms the nature of the contract default. If all defaults are not cured and corrected within a reasonable period as specified in the notice of default, this contract may be considered terminated without further notice.

Upon 30 days after written notice, either party may, without cause and without prejudice to any other right or remedy, terminate the Contract. In such case, SICOG shall complete any grant proposal approved before the written notice and be compensated for services as described in the fee schedule.

11) State and Federal Law

SICOG will abide by the provisions of all state and federal laws applicable to the completion of TECHNICAL ASSISTANCE services as described herein.

12) Ownership and Publication of Materials

All reports, information, data and other materials prepared by SICOG pursuant to this contract are to be the property of BANNOCK COUNTY, which will retain the exclusive and unrestricted authority to release, publish or otherwise use in whole or part. All such material developed under this contract shall not be subject

to copyright or patent in the United States or in any other country without the prior written approval of BANNOCK COUNTY.

13) Indemnification

SICOG waives any and all claims and recourse against BANNOCK COUNTY for loss and damage to persons or property arising from, growing out of or in any way connected with or incident to SICOG's performance of this contract except for liability arising out of concurrent or sole negligence of BANNOCK COUNTY or its agents or employees. Further SICOG will indemnify, hold harmless and defend BANNOCK COUNTY against any and all claims, demands, damages, costs, expenses, or liability arising out of SICOG's performance of this contract except for liability arising out of concurrent or sole negligence of BANNOCK COUNTY, its officers, agents or employees.

14) Legal Fees

In the event either party incurs legal expenses necessary to enforce the terms and conditions of this contract, the prevailing party is entitled to recover reasonable attorney's fees and other costs and expenses, whether same are incurred with or without suit.

15) Special Warranty

SICOG warrants that nothing of monetary value has been given, promised or implied as remuneration or inducement to enter into this contract. SICOG further declares that no improper personal, political, or social activities have been used or attempted in an effort to influence the outcome of the competition, discussion, or negotiation leading to the award of this contract. Any such activity by SICOG shall render this contract null and void.

16) Liaison

The designated contact person for each party is as follows:

SICOG:
Charity Staggs
Community Resources Coordinator
charity.staggs@sicog.org
208-223-4535 X 1015
214 E Center St, Suite 10
Pocatello, ID 83201

BANNOCK COUNTY:
Wes Jones
Emergency Management Director
wjones@bannockcounty.gov
208-236-7104
5500 South 5th Ave
Pocatello, ID 83201

IN WITNESS WHEREOF, the parties hereto have executed this contract on the 22 Day of Apr, 2025.

SOUTHEAST IDAHO COUNCIL
OF GOVERNMENTS

BANNOCK COUNTY

BY: [Signature]
Layne Bourgeois

BY: [Signature]
Jeff Hough

Executive Director, SICOG
Title

Commissioner, Chairman
Title

4-11-25
Date

April 22, 2025
Date

Attest: [Signature]

Attest: _____

BANNOCK COUNTY COMMISSIONERS
624 E. Center, Pocatello, ID 83201
Phone: (208) 236-7210 • Fax: (208) 234-7363



ERNIE MOSER
Commissioner
1st District

JEFF HOUGH
Commissioner
2nd District

KEN BULLOCK
Commissioner
3rd District

AGENDA REQUEST FORM

*The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:00 AM** in the Commissioners' Chambers in the Bannock County Courthouse, 624 E. Center, Room 212, Pocatello, Idaho, or as noticed **48 hours** prior to the meeting at <https://www.bannockcounty.us/commissioners/>. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special meetings should contact the Commissioner's Office at [208-236-7210](tel:208-236-7210), three to five working days before the meeting.*

E-mail this completed form and any supporting documents to agendarequest@bannockcounty.us by NOON on the Thursday prior to the scheduled meeting.

Name/Department:

Shanda Crystal/Chief Procurement Officer

Item to be considered/background:

Request to discuss 1) potential signature on security equipment estimates for YDC building, 2) potential signature on change order with Headwaters, and 3) procurement update.

How much time will be needed? Meeting date requested:

15 minutes 4/22/25

Does this item involve a contract, agreement, external funding application or award acceptance?

YES NO

Have all supporting documents been included with this form?

YES NO

List of attendees:

Matt Olsen, Adam McKinney, and Daniel Kendall

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:
Date: 4/22/25 Time: _____

Pro Edge Technology, LLC

Estimate

5187 S 1500 W
 Suite 3
 Riverdale, Utah 84405
 801-776-3343

Date	Estimate #
4/9/2025	4930

Name / Address
Bannock County Pocatello, Idaho 83201

Project

Description	Qty	Total
Pro Edge Technology is pleased to provide you with and estimate for the following YDC Cameras and Panic buttons.		
AXIS S1232 Camera Station Rack Recording Server 32TB 02538-001	1	7,635.08T
360 degree cameras on each corner.		
AXIS P3737-PLE Panoramic Camera 02634-001 (Quad Cameras).	2	3,090.05T
AXIS T94N01D Pendant Kit 01513-001.	2	182.15T
AXIS T91D61 Wall Mount 1.5" NPS 5504-821.	2	182.15T
AXIS T91A64 Corner Bracket 5017-641.	2	163.75T
180 degree Cameras in the middle.		
AXIS P3818-PVE Panoramic Camera 02060-001.	1	1,783.88T
130 degree cameras.		
AXIS M3126-LVE Network Camera White 02918-001	17	7,804.28T
Fish cameras.		
AXIS M4318-PLVE Panoramic Dome Camera 02511-001	1	827.08T
AXIS P3265-LV Network Camera 02327-001(Watching drop counter)	1	587.88T
AXIS I8116-E Outdoor IP Door Intercom White 02408-001(intercom outside front door)	1	827.08T
AXIS A1610 Network Door Controller 02653-001 (Door access controller)	1	698.28T
HID reader(Outside door and interior door)	2	500.00T
Electronic strike for access control and intercom relay.	2	300.00T
Thank you for your business.		Subtotal
		Sales Tax (0.0%)
		Total

Signature _____

Pro Edge Technology, LLC

Estimate

5187 S 1500 W
 Suite 3
 Riverdale, Utah 84405
 801-776-3343

Date	Estimate #
4/9/2025	4930

Name / Address
Bannock County Pocatello, Idaho 83201

Project

Description	Qty	Total
All in on access control wire.	2	400.00T
Wire door release remote.	1	109.00T
AXIS A9188 Network I/O Relay Module 0820-001	1	551.08T
Panic buttons	11	385.00T
AXIS C8110 Network PoE Audio Bridge 02370-001	1	247.48T
22/4 wire	1	150.00T
AXIS C1211-E Small Ceiling Speaker 02323-001	1	394.68T
AXIS T8524 Poe+ Network Switch 370W 01192-004.	2	1,746.15T
CAT6.	8,000	2,000.00T
Misc Materials.	1	800.00T
Scissor lift.	1	400.00T
Labor to install and configure.	1	25,000.00
No monthly fees.		
5 year hardware warranty.		
Same system as current JDC.		
Outside intercom to ring work stations and allow entry.		
Thank you for your business.	Subtotal	\$56,765.05
	Sales Tax (0.0%)	\$0.00
	Total	\$56,765.05

Signature

Jeff Hough 4-22-25



M2 AUTOMATION
6067 Corporal Lane
Boise, ID 83704
208-853-3411

www.m2automation.com

Date: 04/09/2025

Bannock County - ID - Additional Metal Detector for Event Center Office

Base Price:

\$ 18,070.77

PLEASE SELECT ONE OF THE FOLLOWING SUPPORT OR PSA PACKAGE OPTIONS

Support options are in addition to the base project price listed above

Professional Service Agreement Options

Please refer to the following pages for details regarding professional service agreements

Basic Support - Included with Project Base Price

See M2 T&C's for Details

Standard Support PSA	\$ 813.18 Annually	_____
Advanced Support PSA	\$ 993.89 Annually	_____
Premium Support PSA	\$ 2,981.68 Annually	_____

The pricing outlined in this quote has been developed based on current market conditions and does not incorporate any potential impact from pending or future tariffs, duties, or changes to U.S. customs regulations. If at any point the cost of goods or materials required for this project increases due to tariff-related adjustments, M2 Automation reserves the right to adjust pricing accordingly. Any such adjustments will be communicated prior to implementation.

Signature: _____ Jeff Hough Date: 4/22/25

To accept this quote, please print, scan and email a signed copy to Office@m2automation.com. You can reach us by phone at (208) 853-3411 if you have any questions. We will bill 10% of the payment at signing for mobilization and design work. The remaining balance will be billed on the 15th and 30th of every month as progress continues. If the month has fewer than 30 days, the final billing will occur on the last day of the month. Any changes or additions to this proposal after you approve it must be in writing and may incur extra charges. This quote is valid for 45 days and is subject to the M2 Standard Terms and Conditions found in the link/QR code below. Due to global supply chain issues, we are uncertain as to when equipment will arrive. Lead times are dependent on the project and range anywhere from 2 weeks to 52 weeks. We work diligently with our manufacturers to ensure a timely delivery and will keep parties informed of equipment timetables.

M2 STANDARD TERMS AND CONDITIONS V3





M2 AUTOMATION
6067 Corporal Lane
Boise, ID 83704
208-853-3411

www.m2security.tech

Date: 04/09/2025

Bannock County - ID - Additional Metal Detector for Event Center Office

SCOPE OF WORK

M2 is pleased to provide Bannock County with a proposal to provide and install one of our recommended metal detector Paragon by Garrett 32.5" version. M2 customizes this detector to include relay output module to send alerts to other systems such as cameras or access control, and network monitoring and control module for remote access. Each module addition makes it possible to setup a central screening control system.

M2 will be specifically providing one Paragon by Garrett 32.5" installed at Bannock Country Event Center. Our version of Paragon is configured with M2 recommended relay and network connection modules. We will plan, order, receive, preassemble, preprogram, and test detectors in shop. M2 will then schedule installation date, install, and commission.

We will require 120vac power at location of detector be installed by others. (Celling power location is ideal) M2 will run CAT6 data cable to nearest network IDF or MDF, and 18/6 shielded control cable to control input location. Detector will need network port on county switch and network configurations and software authorizations to communicate with central control.

M2 will have the detectors ready for centralizing with network availability and relay alerts to other systems. This proposal does not include the cost to design the centralized process for screening. At this time M2 does not know the details of the existing system enough to propose technical sequence of security operations. If the technical sequence needs to be recomposed, we would be more than happy to provide and assist in proposed solutions. This may or may not have other associated costs to create.

Next steps would be to return proposal signed. M2 will then schedule an installation planning meeting to walk through the site and design the installation plan.

SPECILITY NOTES:

M2 does not include the construction of any access control man trap applications, nor video camera installation with this proposal. M2 can assist in the design and implementation of these systems if requested and quoted separately.

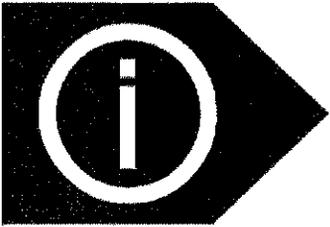
PROPOSED METAL DETECTOR

<https://garrett.com/security/walk-through/paragon-walk-through-metal-detector>

Professional Service Agreement

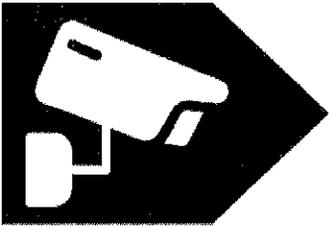
A Different Way to View Security

WHAT IT IS



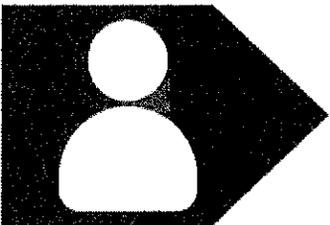
Rather than purchasing equipment, our Professional Service Agreement (PSA) option allows our clients to purchase a service that achieves the overall security goal. All services provided by M2 under our agreements have lifetime labor and technology guarantees as well as selective equipment guarantees. Our PSA clients are paying for an outcome. We have found that our clients buy a solution because they want to solve a problem that protects people, privacy, assets, and data. Our PSAs offer solutions to these problems in the form of a professional service.

HOW IT WORKS



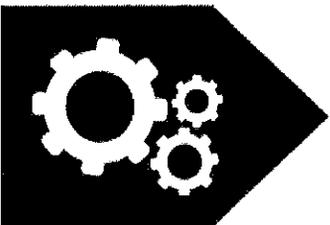
Instead of purchasing a camera to provide visibility in an area, our client purchases the visibility that same camera produces. After 12 months, the client has the option to opt out of the service agreement and elect to purchase the equipment onsite, if desired for \$1.00, or continue coverage of the area. If the camera fails, M2 will replace the camera at no cost to the client (if under warranty or a premium agreement). Additionally, updates to the system's technology, training, testing, and compatibility are included in the agreement's overall cost.

WHO IT'S FOR



These agreements are designed for government-type entities specifically and have all the non-appropriations clauses necessary for our clients to engage. Contracts are 12 months and auto-renew. Under a PSA, RFPs are optional and have been utilized by a few of our county, school district, and city clients.

THE SYSTEMS



We select these systems based on ease of use for our clients, a single platform for administration and utilization, and to meet the planned long-term goals of our clients. Because we offer a business model that put the onus of service failure on our shoulders, we select high-end equipment meant to last for years. This focus on quality benefits both our client and M2's interests in the long run.

PSA SUPPORT PACKAGES

Response - Acknowledgement of the issue by an M2 support or service technician.

Critical Issue - The outage of a critical device resulting in a life safety issue.

Non-Critical Issue - An outage that does not result in a life safety issue.

Resolution - An action plan to resolve the issue.

	Standard	Advanced	Premium
Labor Warranty	Lifetime of the agreement	Lifetime of the agreement	Lifetime of the agreement
Parts Warranty	5-Years	5-Years	Lifetime of the agreement Equipment Refreshed Upon Failure -or- Every 10 Years
Security Updates	Lifetime of the agreement	Lifetime of the agreement	Lifetime of the agreement
Service Parts Availability	Dependent on market	Dependent on market	Available within 24 hours
Response Times	Business hours call availability Next business day response time 2-business day critical issue resolution 5-business day non-critical issue resolution	24/7 call availability 2-hour response time 24-hour critical issue resolution remote or onsite 3-business day non-critical issue resolution	24/7 call availability 2-hour response time 8-hour critical issue resolution remote or onsite 2-business day non-critical issue resolution
After-Hours/Holidays	Standard emergency rates	Included	Included
Training	Lifetime of the agreement	Lifetime of the agreement	Lifetime of the agreement
Support & Administration	Lifetime of the agreement	Lifetime of the agreement	Lifetime of the agreement

*****Remote access required for additional support packages*****

*****M2 documents and retains administrative rights to the equipment in this proposal. Upon request from a client, we can provide designated individuals administrative rights to the system with the signing of a separate Release of Liability document. Any issues created by an individual who has been permitted administrative rights will, as a result, become a billable event.*****

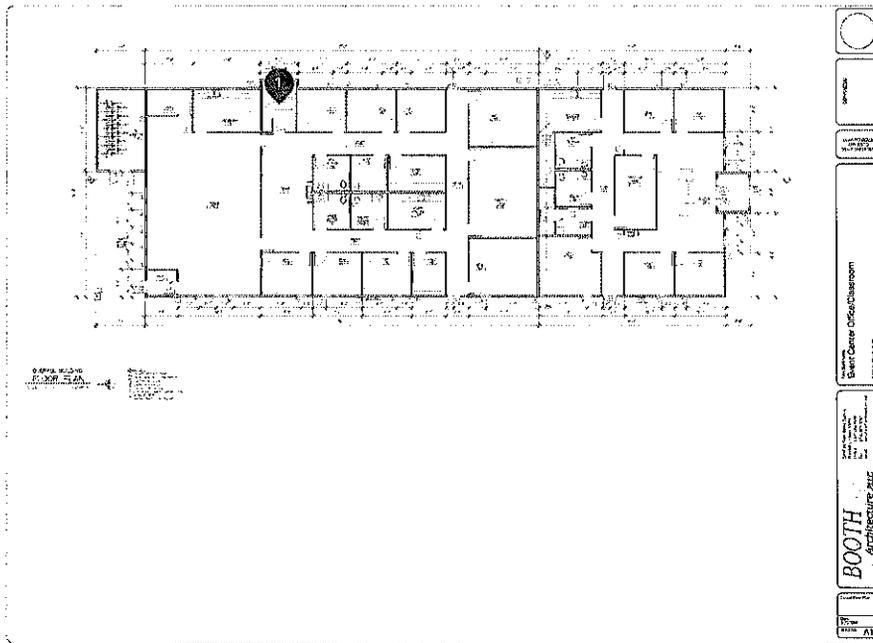


Bannock County - ID - Additional Metal Detector for Event Center Office

April 09, 2025

Plan: Floor Plan

Site: Pocatello - ID | Building: Bannock County Event Center Office & Classroom



	Name	Abbreviated Name	Device / Task Type	Install Status
1	 Metal Detector 1	DET1	Single Door	Planned
	 Metal Detector iC Network Communication		General Access Control	Planned
	 Metal Detector Relay Module		General Access Control	Planned
	 Program Relay to Trigger on Detection		Access Control Task	Planned
	 Program Network Access and Review		Access Control Task	Planned
	 CAT6 Cabling to Nearest IDF or MDF		Cable	Planned
	 18/6 Shielded Cable to Control Input Location		Cable	Planned

M2 Automation Installation Standards

WHAT TO EXPECT

Enclosures

All wiring for access control, jail control, or other types of enclosures housing M2 equipment will be installed in EMT. The wire will not be exposed for any part of the wire path.

All termination points will be labeled with a printed label. The label may be either on the wire or on the inside of the door of the enclosure. If a numerical value is labeled on the wire, then the number will correspond to the documentation of the site and the printed documentation will be left in the enclosure.

Data Racks

All wiring will be neatly managed with Velcro. Plastic cable ties are not to be used in any visible parts of the wire path for data cabling. Cables behind a patch panel will be labeled with a numerical value that corresponds to the site documentation. Cables that are terminated directly at the network switch will be labeled with a printed label indicating the device that they connect to.

Patch panels should be used on a case-by-case basis, considering the potential scalability of the site. All patch panel ports will be documented, and the printed documentation will be left with the equipment.

Patch cables will be labeled at both ends with a printed label indicating the device that it connects.

Wire Path

All wire will be run in accordance with the NEC. There will be no visible wire outside the data closet. Any wire that cannot be ran within a wall or a ceiling will be ran inside of EMT for aesthetics and security. Wire ran in attics or ceilings will be supported and neat.

If EMT is to be used in a sensitive area such as a detention cell or other area where detainees may be able to access it, the EMT will be ran in such a way as to make it as difficult as possible to tamper with and it will be supported with security screws placed approximately every two feet.

End Devices

EMT may be used to run wire to end devices such as cameras, access-controlled doors or other M2 devices. Wiring will not be exposed except for some data antennas where the design does not allow for the concealment of the wire at the end of the run.

Flexible conduit will only be used when necessary to facilitate the installation of equipment in challenging environments and only for as short a distance as possible.

Any additional labor such as painting EMT, installing a client-requested specialized wire run or any other types of work not explicitly stated in the above standard, or the signed scope of work will be billed at M2 hourly rates as well as any



PCO #002

Headwaters Construction Company
 900 Jet Stream Dr
 Rexburg, Idaho 83440
 Phone: (866) 496-9868
 Fax: (866) 496-0209

Project: 224105 - YDC/EVENT CENTER OFFICE
 10588 Fairground Dr
 Pocatello, Idaho 83202

Prime Contract Potential Change Order #002: CE #001 - REVISED SITE WORK

TO:	Bannock County	FROM:	Headwaters Construction Company 900 Jet Stream Drive Rexburg, Idaho 83440
PCO NUMBER/REVISION:	002 / 0	CONTRACT:	1 - YDC/EVENT CENTER OFFICES
REQUEST RECEIVED FROM:		CREATED BY:	Jack Packer (Headwaters Construction Company)
STATUS:	Approved	CREATED DATE:	4/9/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #001 - REVISED SITE WORK

CHANGE REASON: No Change Reason

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #001 - REVISED SITE WORK
 REVISED SITE PLAN UPDATES

ATTACHMENTS:

#	Budget Code	Description	Amount
1	31-310000.S.O EARTHWORK-SUB		\$13,618.60
2	01-017123.S.O SURVEYING-SUB		\$800.00
3	03-033000.S.O CONCRETE-SUB		\$2,784.53
4	00-008000.M.O PROFIT & OVERHEAD-MISC		\$946.17
5	00-007317.M.O GENERAL LIABILITY INSURANCE-MISC		\$84.30
6	00-007200.M.O OWNER CONTINGENCY-MISC.Other		\$(18,233.60)
Subtotal:			\$0.00
Profit and OH (0.00%):			\$0.00
General Liability (0.00%):			\$0.00
Grand Total:			\$0.00



PCO #002

Ted Booth (BOOTH ARCHITECTURE, PLLC)
340 East Clark Street, Ste A
Pocatello, Idaho 83201

Bannock County

Headwaters Construction Company

900 Jet Stream Drive
Rexburg, Idaho 83440

Jack Packer

Digitally signed by Jack Packer
DN: C=US,
E=jpacker@headwaterscc.com,
CN=Jack Packer
Date: 2025.04.09 16:06:35-06'00'

SIGNATURE _____ DATE _____

SIGNATURE *Jeff Hough* DATE *4-22-25*

SIGNATURE _____ DATE _____

		Bids in progress	Active Bids	Closed Bids	Projects in progress	Projects Completed
4/22/2025		1	2	11	1	10
Active	Department	Description	Budget Allocated	Status Update	Procurement Metrics	
In Progress	Public Works	Engineer Pool		Team is reviewing possibilities for ways to award contract		
Yes	Road & Bridge	Chip Seal Aggregate	\$200,000	4/30 bids are due; 4/4 bid goes live		
Yes	Road & Bridge	Road Striping & Paint	\$320,000	4/21 bids are due; 3/26 & 4/2 posted in ISJ		
No	Road & Bridge	Road Oil	\$713,255	4/14 approved piggyback PCHD contract with Idaho Asphalt Supply		
No	Detention Center	Diesel Generator/Fuel Tank	\$300,000 Project total	4/10 approved piggyback Sourcewell contract with Western States		
No	Road & Bridge	Hot Mix Asphalt	\$742,500	4/14 approved piggyback City of Pocatello contract with Mickelsen Construction, Inc		
No*	Detention Center	Diesel Generator Installation	\$300,000 Project total	3/27 BOCC awarded contract to Pro Builders		
No	Road & Bridge	Magnesium Chloride	\$170,000	3/7 approved piggyback PCHD contract with Road Solutions, LLC		
No	Noxious Weed	Noxious Weed Chemicals	\$190,000	2/20 approved piggyback state contract with Wilbur Ellis		
No	Public Works	Bulk County Fuel	\$900,000 FY25-26	2/11 BOCC awarded to Conrad & Bischoff		

* Project in progress

BANNOCK COUNTY COMMISSIONERS

624 E. Center, Pocatello, ID 83201
 Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNE MOSER
 Commissioner
 1st District

JEFF HOUGH
 Commissioner
 2nd District

KEN BULLOCK
 Commissioner
 3rd District

Business Meeting Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.

Requestor Name:

Annie Hughes Williams

Department:

Planning

Requestor Email:

annieh@bannockcounty.gov

Item(s) to be considered:

Requesting a blasting permit in Bannock County. According to Section 475.2 of the Zoning Ordinance, Commissioner's have the final approval.

Date of meeting being requested:

04/22/2025

Time requested:

10 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

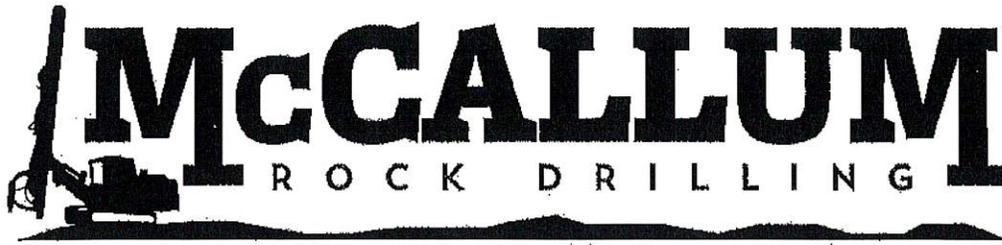
No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Tristan Bourquin and Hal Jensen



To whom it may concern,

McCallum Rock Drilling will be conducting drilling and blasting operations at Inkom Quarry, located at 150 Cement Rd, Inkom, ID 83245.

The initial blasting will take place between the dates of April 23rd and May 30th. There will be 3 blasts total with only one blast occurring per blast day. The exact day of these 3 blasts is TBD and will be notified to the proper personnel when determined. Blasting will take place between the hours of 1p.m. and 7p.m.

There will be seismographs in place during blasting operations to monitor vibration at residences located at Location 1: 1685 N Indian Creek Rd (1600' from blast) and Location 2: 1310 W Portneuf Rd (2,590' from blast)

Please see appendix A for overall site map, and seismograph locations.

BANNOCK COUNTY COMMISSIONERS'

Ian Howard

Project Manager McCallum Rock Drilling

360-520-1430

Chairman

Commissioner

Commissioner

4-22-25



Appendix A

BANNOCK COUNTY ZONING ORDINANCE NO. 1998-1

Recorded #98004542

475 MISCELLANEOUS:**475.1 STORAGE OF HAZARDOUS MATERIALS:**

All uses associated with the bulk storage of over two thousand (2,000) gallons of oil, gasoline (other than in gasoline stations), liquid fertilizer, chemicals, or similar materials shall require approval of the appropriate regulatory agency so that the County will have assurance that fire, explosion, or air, water or soil contamination hazards are not present that would be detrimental to the public health, safety, and general welfare. The County shall require the construction of dyking around said tanks, suitably sealed, to hold a leakage capacity equal to one hundred fifteen (115) percent of the tank capacity. No nuclear materials or fuels shall be stored or used in Bannock County without Department of Energy and EPA approval, and a conditional use permit granted after the applicant proves beyond a reasonable doubt that such storage or use will never be hazardous to the health and safety of present and future residents of Southeastern Idaho.

475.2 EXPLOSIVES:

- A. No activities involving the storage, use or manufacture of materials or products which could decompose by detonation shall be permitted except such as are specifically permitted by the Board of County Commissioners in designated Industrial districts. Such materials shall include, but not be limited to, all primary explosives, such as lead azide and mercury fulminate, all high explosives and boosters, such as TNT, tetryl and nitrates, propellants and components thereof such as nitrocellulose, black powder and nitro-glycerine, blasting explosives such as dynamite.
- B. Use of explosives in conjunction with development may be permitted by the Board after applicant has consulted with County Engineer, Road and Bridge Supervisor and County Risk Management office. Such use must have the approval of the Board or its designee prior to use.

475.3 JUNKYARDS :

The purpose of the requirements for junkyards is to minimize the negative impact of junkyards on the public health, safety, and welfare by damaging the environment, or by reducing property values and the quality of life in the County.

- A. The site plan required pursuant to Section 501 shall show the location of all buildings and the location of storage areas designed or used for automobiles and other vehicles, parts, lubricants, fuel, and other storage.
- B. Vehicles or other materials listed in the definition of junkyard may not be stored or parked outside the fence or within 40 feet of any road right-of-way.
- C. All lubricant and fuel oil substances which are to be stored on the site shall be stored



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Commissioner
2nd District

KEN BULLOCK
Commissioner
3rd District

AGENDA REQUEST FORM

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E-mail this completed form and any supporting documents to agendarequest@bannockcounty.us by NOON on the Thursday prior to the scheduled meeting.

Name/Department:

Buddy Romriell / Public Works

Item to be considered/background:

Rental Agreement with Idaho Asphalt for a Tanker Trailer rental. These trailers will be used for our chipping operations.

How much time will be needed? Meeting date requested:

5 Minutes

4/22/25

Does this item involve a contract, agreement, external funding application or award acceptance?

YES NO

Have all supporting documents been included with this form?

YES NO

List of attendees:

Buddy Romriell / Kiel Burmester

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: 4/22/25 Time: _____

a written condition report on the results of a comprehensive physical inspection of the Equipment or (ii) return the Equipment to a service center or other location approved by Lessor for inspection by Lessor (each an "Inspection Report"). Any deficiencies regarding the condition of the Equipment noted in an Inspection Report shall be promptly cured by Lessor at Lessor's expense. In the event Lessor incurs any expenses in connection with curing any deficiencies that are not cured by Lessee to Lessor's reasonable satisfaction, Lessor may use, apply, or retain all or any part of the Security Deposit in connection therewith in accordance with Section 30.

(c) Lessee shall immediately notify Lessor in writing of all details concerning any damage or loss to the Equipment.

(d) Upon default, or at the expiration or earlier termination of this Lease, Lessee shall, at its own expense, assemble, prepare for shipment, and promptly return the Equipment to Lessor free of all liens and encumbrances created by or through Lessee at the location within the continental United States designated by Lessor. Upon such return, the Equipment shall be in the condition set forth on the Maintenance & Return Conditions Addendum attached hereto. At the time of return of the Equipment, the parties together shall complete an inspection report regarding the condition of the Equipment, which shall be executed by both parties. In the event the Equipment is not in the condition set forth herein or in the Maintenance & Return Conditions Addendum, Lessee shall be responsible for any necessary repairs to such Equipment and such repairs shall be made promptly by Lessee or by Lessor, at Lessee's expense. In the event Lessor incurs any expenses in connection with curing any deficiencies that are not cured by Lessee to Lessor's reasonable satisfaction, Lessor may, in addition to any other remedies available at law or in equity, use, apply, or retain all or any part of the Security Deposit in connection therewith in accordance with Section 30.

5. Use; Alterations and Attachments.

(a) The Equipment is leased solely for commercial or business purposes.

(b) Upon Lessor's request, Lessee shall obtain and deliver to Lessor a lien waiver in a form satisfactory to Lessor, from all persons not a party hereto who might claim an interest, lien, or other claim in the Equipment.

(c) Lessee shall comply with all applicable laws, regulations, requirements, rules, and orders, all manufacturer's instructions and warranty requirements, and with the conditions and requirements of all policies of insurance with respect to the Equipment and this Lease.

(d) Lessee may not make material alterations or attachments to the Equipment without first obtaining the written consent of Lessor. Any such alterations or attachments shall be made at Lessee's expense and shall not interfere with the normal and satisfactory operation or maintenance of the Equipment. Unless Lessor shall otherwise agree in writing, all such alternations and attachments shall be and become the property of Lessor upon their attachment to the Equipment, or, at the option of Lessor, shall be removed by Lessee at the termination of the

COMMERCIAL CODE) OR DEALER, NOR A SELLER'S OR A DEALER'S AGENT THEREIN, (ii) THE EQUIPMENT IS OF A SIZE, DESIGN, CAPACITY, AND MANUFACTURE ACCEPTABLE TO LESSEE, (iii) LESSEE HAS EXAMINED AND IS SATISFIED THAT EVERY ITEM OF EQUIPMENT IS SUITABLE FOR ITS PURPOSE, (iv) LESSEE ACCEPTS THE EQUIPMENT AND EACH PART THEREOF AS IS AND AS WHERE IS, (v) LESSOR HAS NOT MADE AND DOES NOT MAKE, AND HEREBY DISCLAIMS LIABILITY FOR, AND LESSEE HEREBY WAIVES ALL RIGHTS AGAINST LESSOR RELATING TO, ANY AND ALL WARRANTIES, REPRESENTATIONS, OR OBLIGATIONS WHATSOEVER, EXPRESS OR IMPLIED, ARISING BY APPLICABLE LAW OR OTHERWISE, RELATING TO THE EQUIPMENT, OR ANY PART THEREOF, INCLUDING, WITHOUT LIMITATION, ANY AND ALL WARRANTIES, REPRESENTATIONS, OR OBLIGATIONS AS TO: (1) THE DESCRIPTION, CONDITION, DESIGN, QUALITY, OR PERFORMANCE OF THE EQUIPMENT, OR QUALITY OR CAPACITY OF MATERIALS OR WORKMANSHIP IN THE EQUIPMENT, (2) ITS MERCHANTABILITY OR FITNESS OR SUITABILITY FOR A PARTICULAR PURPOSE WHETHER OR NOT DISCLOSED TO LESSOR, (3) THE ABSENCE OF LATENT OR OTHER DEFECTS, WHETHER OR NOT DISCOVERABLE, AND (4) THE ABSENCE OF OBLIGATIONS BASED ON STRICT LIABILITY IN TORT. It is agreed that all such risks incident to the matters described in this Section 8(a) as between Lessor and Lessee are to be borne by Lessee. Lessor shall not be liable to Lessee for any loss, damage, or expense of any kind or nature caused, directly or indirectly, by the Equipment or the use, possession, or maintenance thereof by Lessee, or the repair, service, or adjustment thereof by Lessee, or by any delay or failure to provide any maintenance, repair, service, or adjustment, or by any interruption of service or loss of use thereof or for any loss of business howsoever caused.

(b) IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT EACH AND EVERY PROVISION OF THIS LEASE THAT PROVIDES FOR A LIMITATION OF LIABILITY, DISCLAIMER OF WARRANTIES, OR EXCLUSION OF DAMAGES, IS INTENDED BY THE PARTIES TO BE SEVERABLE FROM ANY OTHER PROVISION AND IS A SEPARABLE AND INDEPENDENT ELEMENT OF RISK ALLOCATION AND IS INTENDED TO BE ENFORCED AS SUCH.

8. Assignment by Lessee. Lessee may not assign this Lease or any of its rights hereunder or sublease the Equipment without the prior written consent of Lessor. No permitted assignment or sublease shall relieve Lessee of any of its obligations hereunder.

9. Indemnification. Lessee shall indemnify, defend, and hold Lessor and Lessor's affiliates harmless from and against any and all claims (including, without limitation, negligence, tort, and strict liability), damages, judgments, suits, and legal proceedings, and any and all costs and expenses in connection therewith (including attorneys' fees incurred by Lessor either in enforcing this indemnity or in defending against such claims), arising out of or in any manner connected with or resulting from this Lease or the operation or use of the Equipment, except for loss, damage, or destruction resulting from Lessor's gross negligence or willful misconduct. Lessee agrees to give Lessor prompt notice of any such claim or liability.

10. **Risk of Loss; Insurance.** Lessee agrees that it shall bear all risk of loss, damage to, or destruction of the Equipment during the Term and until the Equipment is properly returned to and accepted by Lessor, except for loss, damage, or destruction resulting solely from Lessor's gross negligence or willful misconduct. Lessee shall obtain and maintain on or with respect to the Equipment at its own expense (a) comprehensive general liability insurance insuring against liability for bodily injury and property damage with a minimum limit of \$1 million combined single limit per occurrence, (b) auto liability insurance with a minimum limit of \$1 million, and (c) physical damage insurance insuring against loss or damage to the Equipment in an amount not less than \$100,000 per set of trailers, **unless a higher replacement value is set forth on Schedule A.** Each such policy shall be in such form and with such insurers that are satisfactory to Lessor. Each insurance policy will name Lessee as insured and Lessor and its assignees as additional insureds and loss payees thereof, shall contain cross-liability coverage endorsements, and shall contain a clause requiring the insurer to give Lessor and its assignees at least thirty (30) days' (or such other period that is acceptable to Lessor in writing) prior written notice of any material alteration in the terms of such policy or of the cancellation thereof. Lessee shall furnish to Lessor a certificate of insurance or other evidence satisfactory to Lessor that such insurance coverage is in effect; provided, however, that Lessor shall be under no duty either to ascertain the existence of or to examine such insurance policy or to advise Lessee in the event such insurance coverage shall not comply with the requirements hereof. Whether required or not required by this Lease, all insurance policies and coverage acquired by Lessee shall extend to and protect Lessor to the fullest extent. Lessee shall delete, strike, or remove any language in any provision or endorsement limiting or excluding coverage, including, but not limited to, any endorsements addressing sole negligence. **THE LIMITS AND COVERAGE OF THE INSURANCE OBTAINED BY LESSEE SHALL IN NO WAY LIMIT THE LIABILITIES OR OBLIGATIONS ASSUMED BY LESSEE.** All of Lessee's insurance policies, whether or not coverage is required by this Lease, shall be endorsed to contain a waiver on the part of the insurer, by subrogation or otherwise, of all rights against Lessor. All of Lessee's insurance policies, whether or not coverage is required by this Lease, shall be endorsed to provide that they may not be materially altered or cancelled without at least thirty (30) days prior written notice to Lessor.

BANNOCK COUNTY COMMISSIONERS

Chairman

Commissioner

Commissioner 4/22/25

BANNOCK COUNTY COMMISSIONERS

624 E. Center, Pocatello, ID 83201
 Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNE MOSER
 Commissioner
 1st District

JEFF HOUGH
 Commissioner
 2nd District

KEN BULLOCK
 Commissioner
 3rd District

Business Meeting Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.

Requestor Name:

Dillon Evans

Department:

Solid Waste

Requestor Email:

Dillone@bannockcounty.us

Item(s) to be considered:

Seeking approval to continue our partnership with PSI for the south county free days. Each city will receive 4 dumpsters and hauls from PSI and have the landfill tipping fee waived. The landfill would split the cost in half with each city, making the landfills portion \$3040.00 in total.

Date of meeting being requested:

04/22/2025

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

BANNOCK COUNTY COMMISSIONERS
 624 E. Center, Pocatello, ID 83201
 Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNIE MOSER
 Commissioner
 1st District

JEFF HOUGH
 Commissioner
 2nd District

KEN BULLOCK
 Commissioner
 3rd District

Business Meeting Agenda Request Form

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Requestor Name:

Kristi Klauser

Department:

Auditing

Requestor Email:

kristik@bannockcounty.us

Item(s) to be considered:

1) discuss trade of forensic pathology inventory to Ada County and 2) ARPA and PILT update

Date of meeting being requested:

04/22/2025

Time requested:

10 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Torey Danner

Item Description	Bannock Rate	Offer Price
Pathology Container with Lid 64oz (50)	75	50
Specimen Transport Bag with Pouch (1000)	\$ 123.00	50
Yellow Infectious Bag (?)	\$ 60.00	10
Pathology Container with Lid 165oz (25)	\$ 82.00	50
10mL Transport Tubes (1000)	\$ 199.00	150
Micro Card (100) DNA	\$ 635.00	400
Coverall Full Faceshields (25)	\$ 235.00	150
Coverall Half Faceshields (25)	\$ 195.00	100
Formalin 10% Buffed 5 Gallon	\$ 50.00	40
Rubber Headblock	\$ 85.00	65
Hydrogen Peroxide 4x1 Gallon	\$ 43.00	20
Parafilm 2" x 250ft	\$ 110.00	30
Swordfish Saw	\$ 3,200.00	1800
Saw Blade For Swordfish	\$ 174.00	125
Circulara Saw Blade for Swordfish	\$ 174.00	125
Permagard Sleeve Protectors (100)	\$ 90.00	70
Sodium Hydroxide Pellets	\$ 130.00	60
Alconox Tergazyme 4lb	\$ 191.00	50
BD Vacatainer Green 4mL	\$ 102.00	50
Vacutainer 6mL Lavender (100)	\$ 71.00	50
BD Vacutainer 8.5mL Red/Gray Top	\$ 95.00	40
Clear Viscera Bags (50)	\$ 40.00	25
Total price		3510

INVOICE	ITEM DESCRIPTION	QUANTITY	UNIT	RATE	TOTAL AMOUNT	Price per Individual Item
INV114213	SPONGE FORCEP	1		\$ 10.00	\$ 10.00	\$ 10.00
	POST MORTEM HAMMER 9.5" WITH HOOK	1		\$ 85.00	\$ 85.00	\$ 85.00
				\$ -	\$ -	
INV112251	SURGICAL BLADES (100)	1	BOX	\$ 30.00	\$ 30.00	\$ 30.00
				\$ -	\$ -	
INV111876	ALCOHOL PREP PADS LARGE (100)	1	BOX	\$ 5.00	\$ 5.00	\$ 0.05
	PATHOLOGY CONTAINER WITH LID 64OZ (50)	1	CASE	\$ 75.00	\$ 75.00	\$ 1.50
	SPECIMEN TRASPORT BAG WITH POUCH (1000)	1	CASE	\$ 123.00	\$ 123.00	\$ 0.12
	YELLOW INFECTIOUS BAG (?)	1	CASE	\$ 60.00	\$ 60.00	?
	4 MIL BAGS (50)	1	CASE	\$ 180.00	\$ 180.00	\$ 3.60
	PATHOLOGY CONTAINER WITH LID 165OZ (25)	1	CASE	\$ 82.00	\$ 82.00	\$ 3.28
	HALYARD SURGICAL CAP (100)	1	BOX	\$ 36.00	\$ 36.00	\$ 0.36
	PROCESSING/EMBEDDING CASSETTES (1500)	1	CASE	\$ 341.00	\$ 341.00	\$ 0.23
	POLYPROPYLENE CONTAINERS (1.15)	1	CASE	\$ 167.00	\$ 167.00	\$ 1.45
	120MM LID FOR FOAM JAR	115	EACH	\$ 0.87	\$ 100.05	\$ 0.87
	SPECIMEN CONTAINER (287)	1	CASE	\$ 218.00	\$ 218.00	\$ 0.76
	10ML TRANSPORT TUBES (1000)	1	CASE	\$ 199.00	\$ 199.00	\$ 0.20
	CAP FOR 10ML TUBE (1000)	1	CASE	\$ 104.00	\$ 104.00	\$ 0.10
	MICRO CARD (100)	1	EACH	\$ 635.00	\$ 635.00	\$ 6.35
	EVIDENCE TAPE	1	EACH	\$ 10.00	\$ 10.00	\$ 10.00
	COVERALL FULL FACE SHIELDS (25)	1	CASE	\$ 235.00	\$ 235.00	\$ 9.40
	COVERALL HALF FACE SHIELDS (25)	1	CASE	\$ 195.00	\$ 195.00	\$ 7.80
	FORMALIN 10% BUFFED 5 GALLON	1	EACH	\$ 50.00	\$ 50.00	\$ 50.00
	HYFLEX UNDER GLOVES	1	PAIR	\$ 15.00	\$ 15.00	\$ 15.00
	RUBBER HEADBLOCK	1	EACH	\$ 85.00	\$ 85.00	\$ 85.00
	PLASTIC SLIPCOVER (1000)	1	CASE	\$ 78.00	\$ 78.00	\$ 0.08
	HISTOLOGY MARKER (12)	1	PACK	\$ 159.00	\$ 159.00	\$ 13.25
	FISHER FILE STORGAE SYSTEM (10)	1	CASE	\$ 303.00	\$ 303.00	\$ 25.25
	HYDROGEN PEROXIDE 4X1 GALLON	1	EACH	\$ 43.00	\$ 43.00	\$ 43.00
	ID BANDS (500)	1	BOX	\$ 89.00	\$ 89.00	\$ 0.18
	SKIN MARKER (50)	1	CASE	\$ 57.00	\$ 57.00	\$ 1.14
	DURAMASK N95 (20)	1	BOX	\$ 28.00	\$ 28.00	\$ 1.40
	MASKS (50)	1	CASE	\$ 140.00	\$ 140.00	\$ 2.80
	FLUID SHIELD MASK (50)	1	CASE	\$ 150.00	\$ 150.00	\$ 3.00
	MOUTH GAG LINER	2	EACH	\$ 16.00	\$ 32.00	\$ 16.00
	HYPODERM NEEDLE 18 GA	1	BOX	\$ 7.00	\$ 7.00	?
	EXCEL SPINAL NEEDLES	1	CASE	\$ 208.00	\$ 208.00	?
	PARAFILM 2"X250 FT	1	EACH	\$ 110.00	\$ 110.00	\$ 110.00
	PARALOID B-72	1	EACH	\$ 30.00	\$ 30.00	\$ 30.00
	N95 CONE RESPIRATOR (20)	1	CASE	\$ 305.00	\$ 305.00	\$ 15.25
	PHOTOMACROGRAPHIC SCALE	1	EACH	\$ 7.00	\$ 7.00	\$ 7.00
	PHOTO SCALES 6" (10)	1	PACK	\$ 16.00	\$ 16.00	\$ 1.60
	SWORDFISH SAW	1	EACH	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00
	SAW BLADE FOR SWORDFISH	2	EACH	\$ 174.00	\$ 348.00	\$ 174.00
	CIRCULAR BLADE FOR SWORDFISH	2	EACH	\$ 174.00	\$ 348.00	\$ 174.00
	BLADE HANDLE HAVEL'S #8	1	EACH	\$ 10.50	\$ 10.50	\$ 10.50
	POSTMORTEM SEXUAL ASSAULT EVIDENCE COLLECTION KIT (13)	1	CASE	\$ 230.00	\$ 230.00	\$ 17.69
	VIRCHOW SKULL BREAKER	1	EACH	\$ 20.00	\$ 20.00	\$ 20.00
	PERMAGARD SLEEVE PROTECTORS (100)	1	CASE	\$ 90.00	\$ 90.00	\$ 0.90
	SODIUM HYDROXIDE PELLETS	1	EACH	\$ 130.00	\$ 130.00	\$ 130.00
	VAGINAL SPECULUM (100)	1	CASE	\$ 60.00	\$ 60.00	\$ 0.60
	SPONGE WITH SCRUB (20)	1	CASE	\$ 35.00	\$ 35.00	\$ 1.75
	BURN SHEET (50)	1	CASE	\$ 250.00	\$ 250.00	\$ 5.00
	SPECIMEN CONTAINER 3OZ (400)	1	CASE	\$ 205.00	\$ 205.00	\$ 0.51
	ALCONOX TERGAZYME 4LB	1	EACH	\$ 191.00	\$ 191.00	\$ 191.00
	16MM TEST TUBE RACK	1	EACH	\$ 40.00	\$ 40.00	\$ 40.00
	THREAD NATURAL LINEN WAXED #7	1	EACH	\$ 43.00	\$ 43.00	\$ 43.00
	THREAD NATURAL LINEN WAXED #6	1	EACH	\$ 43.00	\$ 43.00	\$ 43.00
	BD VACTAINER GREEN 4ML	1	BOX	\$ 102.00	\$ 102.00	?
	VACUTAINER 6 ML LAVENDER (100)	1	BOX	\$ 71.00	\$ 71.00	\$ 0.71
	BD VACUTAINER 8.5ML RED/GRAY TOP (100)	1	BOX	\$ 95.00	\$ 95.00	\$ 0.95
	CLEAR VISCERA BAGS (50)	1	BOX	\$ 40.00	\$ 40.00	\$ 0.80
				\$ -	\$ -	
INV112786	89 MM LID	287	EACH	\$ 0.47	\$ 134.89	\$ 0.47
				\$ -	\$ -	
INV112905	HAVEL AUTOPSY BLADES (100)	1	BOX	\$ 55.00	\$ 55.00	\$ 0.55

Ada County will take

Bannock County ARPA Projects		Revised	Contract +	Spent as of	unexpected			
Department	Project Description	Cost/Bdgt	Amount Pd	3/31/2025	costs after	12/31/2024	contracts/vendors	Comments
Assr	Annex Fire suppression*	37,385	37,385.00	27,106.50			Legacy Fire \$37,385	est completion June '25
	Annex HVAC* inc insulation	349,240	349,240.00	249,051.54			Becks \$294,650, booth \$43500,insul \$11090	est completion June '25
	Annex LED Lighting*	120,270	120,270.00	100,269.10			Razor \$120,270	est completion June '25
juv prob/EC	YDC and EC/WC bldg*	2,431,733	2,676,733.00	241,652.19	49,875		Headwater \$2,351,493; Booth 85,250, \$239,990 contingency, topo 1,286.25; ID power \$48,589	general contractor, completion Dec '25
maintenance	Cthouse boilers (2) (inc engineer)*	331,207	331,207.20	171,253.20			Rocky Mtn Boiler \$319,908, razor 2499.20, booth 8800	est completion Dec '25
commission	6th/E election & cthouse entrance*	1,067,213	1,067,213.00	1,019,535.59	30,353		CM Company \$1,067,213 (new Divine Film \$8654.40; chngorders \$21,699)	est completion spring'25
r&b	R&B dump trucks/blades*	709,354	702,637.35	696,554.00				repair was \$6083.35; returning \$6,716
fairboard	Exhibit building*	1,225,331	1,225,331.00	603,853.16	11,750			breakdown on p 2; add'l budget in PILT
co-wide	cameras*	219,500	219,500.00	94,755.56			Pro Edge \$52,561; Summit \$166,939	
jail	metal detectors		81,927.93	7,225.99			M2 contract \$74,427.93, contingency \$7,500	need add'l wk fm city glass, razor,ProEdge
	jail paving, phase 2		162,860.50	0.00			Superior Asphalt	reduced bdgt for polish overage \$9,877
	Jail polish cement*	131,799	141,675.50	0.00			Roberts Shine \$131,799 valid thru June 2025	overage of \$9,877 covered by paving
	Tactical Training Center remodel*	610,436	610,436.00	130,552.90	29,203		Pro Bldrs \$584,936, Booth 25,500	general contractor
	Upgrade central controls & C pod/Jail*	1,100,000	765,832.52	287,717.41			\$122,940.89 spent to date, M2 contract \$642,891.63	
	Upgrade dep stations D & E pod	40,179	40,179.00	0.00			21st Century 38,179, Razor electric \$2k	
					121,181		poss utilize contingency fm YDC building	
completed projects		Actual Cost						
Commission	Forensic Pathology assessment*	110,695.71		110,695.71				
	McCammon Fire Station contrib	1,000,000.00		1,000,000.00				
	Pay off enterprise leases	200,000.00		200,000.00				
	Planning 6th/East entrance	49,525.87		49,525.87				planning phase portion, complete
Clerk	Election epoll books	58,649.80		58,649.80			Serial purchase	
Elections	Election ADA doors	11,037.49		11,037.49				
Assr	DMV Counter remodel	33,273.98		33,273.98				
	Annex Acousitc Ceiling*	32,000	30,112.00	30,112.00			KJ Acoustics \$30,112; no soffit contract	completed
	Misc for annex	33,410.68		33,410.68				permit portion, paint annex \$27,500
Ag extension	Ag extention carpet, paint in & out	39,359.12		39,359.12				
IT	911 microwave*	900,000	899,703.00	899,702.81				completed
fairboard	Fair barn* sheep barn	87,807.12		87,807.12				added forlift rental \$3,524
jail	Jail roof replacement*	949,750.00		949,750.00				
	Sheriff/Jail parking lot/repave	75,000.00		75,000.00			Superior Asphalt	
	Jail HVAC fans, pumps, motors	153,928.09		153,928.09			Western Ind \$116,896, \$22,500 control sys	
	Jail add'l emergency panels	14,050.00		14,050.00				
	Upgrade jail walk in freezer	16,081.36		16,081.36				
	Fix Sheriff/Jail bldg stucco	2,500.00		2,500.00				
	landscape front of sheriff/jail bldg	133,805.00		133,805.00			M&S Development	
	Jail ADA doors upgrade	21,920.00		21,920.00				
	Jail wet cells upgrade*	140,044.61		140,044.61				
	Jail booking shower upgrade	24,898.00		24,898.00				
	Jail showers remodel C pod	16,219.58		16,219.58				
Event Center	Wellness complex sewer fix	1,502,000.00		1,502,000.00				
	flag pole @ Event Center/Wellness	5,025.00		5,025.00				project will be finished w/dept funds
	Event Center tractor	25,000.00		25,000.00				
	Event Center water truck	39,062.22		39,062.22				
	EC Grandstand upgrade*	51,060.04		51,060.04				
	BC Events fund startup	2,000,000.00		2,000,000.00				
juvenile proba	Safe Teen Assessment Center	402,409.00		402,409.00				
historical	Historial bldg lighting upgrade	10,750.30		10,750.30				
veterans	Veteran's bldg windows upgrade	175,640.00		175,640.00				
veterans	Veteran's bldg brickwork repairs	157,360.00		157,360.00				
	Veteran's bldg roof repair	22,372.48		22,372.48				
	Veteran's bldg boiler replacement	30,175.00		30,175.00				
mosquito	Mosquito truck*	54,060.00		54,060.00				
IT	County router upgrade	52,591.68		52,591.68				
	Tear down old fair bldgs*	0.00		0.00				cancelled project, r&b did work
r&b	R&B bldg roof*	0.00		0.00				cancel project, rebudget in future
historical	Historical bldg restroom remodel*	0.00		0.00				cancel project, rebudget in future
	Total projects	\$ 17,005,109	17,163,890.13	\$ 12,258,804.08				
	Total ARPA funds received	17,055,676	17,055,677					
	remaining to be allocated	\$ 50,567	\$ (108,213)	available for allocation				
	expenditure category items	\$ 7,382,466		(326,791)				under(over) allocated category
	general county revenues	\$ 9,622,643		377,357				under(over) allocated category
	* involves(d) procurement	\$ 17,005,109						

Downey Exhibit Bldg		actual per bld	Spent as of 3/31/2025		
	building shell	612,091.00	445,662.10	Teton West	
	architect	43,650.00	43,650.00		complete
	engineer	14,000.00	14,000.00		Dioptra \$2,500, Gate City eng \$6k, Payne 550
	plumbing	81,700.00		Portneuf Valley Plumbing	Portneuf Valley Plumbing
	electrical	144,200.00	21,630.00	Razor Electric	Razor Electric
	fire suppression	62,775.00		Legacy Fire	Legacy Fire
	fire monitor alarms	9,882.00	3,261.06	Teton Smart	Teton Smart
	Rocky Mtn power	18,075.00	18,075.00		Paid from ARPA 12/30/24
	HVAC	134,800.00	45,000.00	Charron	Charron
	fiber optic line	12,000.00		Direct Communications	to be signed 12/17/24
	lay in ceiling	16,185.00		KJ Acoustics	
	storefront glass	29,973.00	12,575.00	City Creek Glass	
	doors/hardware	46,000.00		Id Wholesale Hardware	
	amount that can be contracted	1,225,331	603,853.16		
	fire suppression underground mainline	37,225.00			
	electrical underground mainline	5,800.00			
	plumbing underground mainline	15,000.00			
	HVAC underground mainline	7,500.00			
	parking lot/sidewalks	17,500.00			possibly wait until FY26
	interior IT	5,000.00			
	flooring	125,000.00			
	lay in ceiling hard lds	5,000.00			
	bathroom stalls	20,000			
	door finish	3,500			
	closer and fob install	5,000			
	manlift	3,300			
	sign up	10,000			
	framing/drywall	35,000		western wholesale \$11,750	
	paint	7,500			
	propane tanks	5,000			possibly rent?
	landscaping	5,000			possibly wait until FY26
	cleaning supplies/GSPS	7,500			
	Home depot	7,500			
	misc cabinets, concession window	60,000			
PILT	fire extinguishers	3,000	1,588.00		
PILT	furniture, kitchen equip	63,000	15,216.18	Amazon \$4946.79, BS&R 10,269.39	
	Total	1,552,656	603,853.16		
PILT - project overages, unanticipated items, exhibit hall overages		1,000,000.00			
		Cost Estimate	Spent as of 3/31/2025		Comments
	Downey exhibit hall (see above)	453,325.00	16,804.18		
	YDC/EC bldg	795	795.00	CDW/palo alto	
	YDC/EC bldg	6,200	6,200.00	Id Fire & Flood/enviro svc mold/sewer	
	YDC/EC bldg	56,765	56,765.05	cameras, panic buttons, door controllers, readers	
	6th St/East entrance	6,489	6,489.25	ProEdge/cameras 6th st and ADA doors	unanticipated item not in project bdgt
	Courthouse/annex/elections bldgs	15,444	15,443.73		
		539,018.03	102,497.21		
	PILT amount unobligated	460,982			
ENTER>COMMON>WORKAREA.123>GRANTS>250-5002 AMERICAN RESCUE PLAN>ARPA projects(excel) & ARPA projects					

BANNOCK COUNTY PUBLIC HEARING NOTICE

NOTICE IS HEREBY GIVEN THAT THE BANNOCK COUNTY BOARD OF COMMISSIONERS will conduct a public hearing on Tuesday, May 27, 2025, at 11:15 a.m. in the Bannock County Courthouse, Room 212, Pocatello, Idaho.

TOPIC OF THE MEETING: Petition to abandon and vacate public rights-of-way of a section of Burton Road between Block 9, Lots 4-6 and Block 7, Lots 4-6; and a section of Aubrey Road alongside Block 4, Lots 31-42 in the Sunnyside Park Subdivision, Bannock County, Idaho, pursuant to Idaho Code §§ 50-1325 and 40-203(4)(a).

DESCRIPTION: Greg Boettcher has petitioned to abandon and vacate platted public rights-of-way that have not been used or developed.

Requested to be vacated: portions of the platted public rights-of-way for Burton Drive, lying between lots 4, 5, and 6 of Block 9 and lots 4, 5, and 6 of Block 7; and Aubrey Drive lying beside lots 30 through 42 of Block 4, which are undeveloped, both of which appear on the official plat of Sunnyside Park Subdivision, recorded as Instrument Number 3911351.

Oral and/or written testimony concerning this issue will be taken at the public hearing. Written testimony may be submitted to Bannock County Commissioners, 624 East Center, Room 101, Pocatello, ID 83201, or via email at: commission@bannockcounty.gov prior to the meeting.

The Petition requesting the easement vacation is available at www.bannockcounty.gov or can be requested through the email above. Questions regarding the petition or process can be addressed by the Planning and Development Department at 208-236-7230.

If any person requires special assistance or accommodation to participate in this hearing, please call (208) 236-7210 to make the necessary arrangements prior to the public hearing.

BOARD OF BANNOCK COUNTY COMMISSIONERS

Jeff Hough, Chairman

Ernie Moser, Commissioner

Ken Bullock, Commissioner

ATTEST: _____
Jason C. Dixon, Clerk

Publication Dates: April 26, May 10 & 17, 2025

BANNOCK COUNTY COMMISSIONERS
 624 E. Center, Pocatello, ID 83201
 Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNIE MOSER
 Commissioner
 1st District

JEFF HOUGH
 Commissioner
 2nd District

KEN BULLOCK
 Commissioner
 3rd District

Business Meeting Agenda Request Form

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Requestor Name:

Julie Hancock

Department:

Elections

Requestor Email:

julieh@bannockcounty.us

Item(s) to be considered:

Agreement for the use of Liberty Hall as a polling location

Date of meeting being requested:

04/22/2025

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

Agreement

Contract/Agreement Begin Date:

05/20/2025

Contract/Agreement End Date:

11/04/2025

List of additional attendees:

Liberty Hall

EVENT SPACE RENTAL AGREEMENT



THIS AGREEMENT (the "Agreement"), made as of this 15th day of April, 2025, is by and between **Liberty Hall, LLC** (the "Owner"), whose business address is 325 W Benton, Pocatello, Idaho 83201 and Bannock County Clerk c/o Julie Hancock (the "Guest") whose address of record is listed below and can be reached at 208-236-7329 and collectively, the "Parties").

WHEREAS, the Guest wishes to use Owner's space for the Event of an election.
In consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. Space Rental. Owner hereby grants to Guest a limited and revocable license (the "License") to use the following space(s) hereinafter referred as (the "Space"):
 - ✓ Downstairs Board/Banquet Room
 - ✓ Downstairs Assembly Hall
 - ✓ Downstairs Break Room (Kitchen areas are to be used ONLY to keep foods warm)
 - ✓ Upstairs Bonus Room (Couch to remain in bonus room)
 - ✓ Upstairs Assembly Hall
 - ✓ Upstairs Break Room (Kitchen areas are to be used ONLY to keep foods warm)

The License permits the Guest to use the Space only on the Event Date, during the hours specified below, and only for the purposes set forth in this Agreement.

2. Event Date. The Event shall be held on 5/20 & 11/4, 2025 (the "Event Date"), between the hours of 8:00am – 8:00pm. Guest shall not have access to the Space at any time other than during these hours on the Event Date, unless Guest receives prior written permission from Owner. Access granted from 5/20 & 11/4, 2025 from 6:00am to 9:30pm.
3. Fees. Guest shall pay to Owner a total fee of \$0.00 (the "Rental Fee" **without** tax) and a security deposit of \$0.00 (the "Deposit") for the use of the Space. The security deposit must be paid to Owner upon the execution of this Agreement unless otherwise agreed to by the owner. To get the security deposit refunded, the premises must be left in as good or better condition than it was prior to the Event. Determination of condition of the property shall be made by the owner. The owner shall have no obligations under this agreement until the deposit is paid in full. The total fee is due in full by the time of 5:00pm on the date of 5/1/25 (the "Payment Due Date"). If the Guest fails to pay the total Fee by the Payment Due Date, Owner shall have the right to revoke the License and to keep the full amount of the Deposit.
4. Cancellations. If the Guest cancels the reservations for the Event within 21 days of the Event Date, Owner shall refund to the Guest the Rental Fee, but Owner shall be entitled in this case to retain the Deposit. If the Guest cancels the reservation for the Event within 7 days of the Event, owner shall be entitled to retain the entire Rental Fee, including the Deposit.



5. Condition of Premises. Owner shall make sure that the Space conforms to the following specifications by the Event Date: **5/20 & 11/4, 2025** at **6:00am**. Premises will be clean and ready to use. There will be paper towels and toilet paper in the bathrooms and paper towels in the Break Room(s). (A minimum of 1 roll of toilet paper per bathroom stall and 1 roll paper towels per Break Room). Lease price includes the use of (collectively, the "Equipment"):
- 175** folding chairs and,
 - 20** 60 inch diameter round tables and,
 - 21** 8 foot rectangular tables,
 - 1** Ice machine with scoop
 - 2** 75" smart television with remotes
 - 1** in house centralized sound system with Ipod dock
 - Yes** Wi-Fi Access wifi password: 2082333687

Aside from the specifications set forth above, the Space shall be provided as-is, and Owner makes no warranty to the Guest regarding the suitability of the Space for the Guest's intended use. Guest shall leave the Space in the same or similar condition as when the Guest entered. Guest shall be responsible for any damage caused to the Space beyond ordinary wear and tear, and shall be required to reimburse Owner for any repairs within 30 days of receipt of Owner's written request for reimbursement, which such request shall be accompanied by written verification of the amount of the expenses incurred.

6. Orientation. The Guest may designate a responsible event contact person who will be present throughout the Event. The event contact person must meet with the Owner's agent to receive a facility orientation. The orientation typically lasts no longer than 20 minutes. If the event contact person does not meet with the Owner's agent, the Space will not be released for use.
7. Check-out. By the end of the rental period, Guest will return the Space and Equipment in the same condition and appearance as they were prior to the Event. Guest will complete a check-out inspection by the end of the rental period. A late check-out fee may be incurred in the event that Guest is unable to complete the requirements of this paragraph by the end of the rental period. This includes returning tables & chairs to the floor they were on at time of rental.
8. Decorations. Guest is responsible for decorating. Guest may not decorate with canned string or glitter. Guest shall not put any holes of any size in the walls. 3M Command products are preferred for securing decorations. Ceiling décor must utilize existing ceiling hooks. Open flames, larger than candles, are prohibited inside the Space. Guest will not use fireworks of any kind anywhere on the property.
9. Alcohol Service. Alcoholic beverages may be served during the Rental Period. At the time of the Agreement, Guest must inform Owner if alcohol will be served on the Event Date. If alcohol will



- 10. be served, the Guest may be asked to provide an additional \$100 security deposit to be paid at the time of Agreement. Alcohol YES NO
- 11. Smoking. Smoking indoors is not permitted. Smoking is allowed outside in the parking lot. All cigarette butts must be fully extinguished and placed in the dumpster. Vaping and the use of e-cigarettes are also not permitted indoors.
- 12. Additional Services. Owner shall provide to Guest the services set forth in Schedule A (the "Additional Services") in connection with the rental of the Space under this Agreement.
- 13. Right of Entry. Owner shall have the right to enter the Space at any time for any reasonable purpose, including any emergency that may threaten damage to Owner's property, or injury to any person in or near the Space.
- 14. Indemnification. Guest hereby indemnifies and holds harmless Owner, its employees, officers, and directors from any damages, actions, suits, claims, or other costs (including reasonable attorneys' fees) arising out of or in connection with any damage to any property or any injury caused to any person (including death) caused by Guest's use of the Space, including any acts or omissions on the part of Guest, its employees, officers, directors, independent contractors, or other agents. Guest shall notify Owner of any damage or injury of which it has knowledge in, to, or near the Space, regardless of the cause of such damage or injury.
- 15. Permitted Use. Guest is authorized pursuant to the License to use the Space to hold the Event, and for no other purpose, unless Owner gives Guest prior written authorization for additional permitted uses. Guest may not use the Space in any manner that may render the insurance for the Space or upon any of Owner's property void, or which may result in increased insurance premium for Owner with respect to the Space or any other of Owner's property.
- 16. Compliance with Laws. Guest shall obtain and maintain any necessary permits, licenses, or other forms of permission necessary to use the Space according to the permitted uses set forth in Section 9 in a lawful manner. Guest shall not use the Space in any manner that would violate local, state or federal laws or regulations. Guest hereby indemnifies Owner, its employees, officers, directors, or other agents for any damages, penalties, fines, suits, actions, or other costs (including reasonable attorneys' fees) arising out of or in connection with Guest's violation of any local, state or federal law, rule, regulation or ordinance related to Guest's use of the Space.
- 17. Force Majeure. In the event that Owner is unable, for reasons beyond its control, to make the Space available to Guest on the Event Date for the purposes as set forth in this Agreement, Guest shall have the option of choosing an alternate date to hold the Event (the "Alternate Event Date"), at no extra charge to Guest. If Guest selects an Alternate Event Date that is reasonably acceptable to Owner, then the Alternate Event Date shall replace the Event Date for the purposes of this Agreement, and all obligations, rights, duties and privileges as set forth in this Agreement shall remain binding on the Parties. If Guest and Owner cannot agree upon an Alternate Event Date within 30 days of the original Event Date, then Owner shall refund to Guest



the full amount of the Rental Fee (including the full Deposit). In neither case shall Owner be liable for any additional costs or damages suffered by Guest (over and above the Rental Fee) arising out of a rescheduling or cancellation of the Event pursuant to this Section 11.

18. **Revocation.** Owner shall have the right to revoke the License at any time prior to the Event Date, provided it gives Guest prior written notice of revocation. In the event that Owner revokes the License prior to the Event for reasons other than nonpayment of fees or breach of this Agreement by Guest, Owner shall refund to Guest the full amount paid by Guest in connection with this Agreement, including the entire Deposit.
19. **Assignment.** Neither Party may assign or transfer their respective rights or obligations under this Agreement without prior written consent from the other Party. Except that if the assignment or transfer is pursuant to a sale of all or substantially all of Party's assets, or is pursuant to a sale of a Party's business, then no consent shall be required. In the event that an assignment or transfer is made pursuant to either a sale of all or substantially all of the Party's assets or pursuant to a sale of the business, then written notice must be given of such transfer within 10 days of such assignment or transfer.
20. **Governing Law.** This Agreement shall be construed in accordance with, and governed in all respects by, the laws of the State of Idaho, without regard to conflicts of law principles.
21. **Counterparts.** The Agreement may be executed in several counterparts, each of which shall constitute an original and all of which, when taken together, shall constitute one agreement.
22. **Severability.** If any part of this Agreement shall be held unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limited such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.
23. **Notice.** Any notice required or otherwise given pursuant to this Agreement shall be in writing and mailed certified return receipt requested, postage prepaid, or delivered by overnight delivery service, address as listed below.
24. **Headings.** The headings for section herein are for convenience only and shall not affect the meaning of the provisions of this Agreement.
25. **Entire Agreement.** This Agreement constitutes the entire Agreement between Guest and Owner, and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. There are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement.



IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day and year first above written.

GUEST

LIBERTY HALL

Nicole Chopski

Signature

Signature

Julie Hancock | *Jeff Hough*

__Nicole Chopski__

Print Your Name

Print Name

624 E. Center St., rm 101

PO BOX 3005

Street Address

Pocatello, ID 83201

Pocatello, ID 83206

City, State and Zip

Deposit \$ 0.00

Date Paid _____

We accept cash or credit/debit cards. Venmo payments also accepted. Deposit checks will be cashed. Deposits will be returned via check.

Rental Fee \$ 500.00 each day_

Due Date 5/1/2025

ID Sales tax \$ _____ exempt

Invoice # 25-042

In kind donation \$ -500.00 each day_

Total Due \$ 0.00

Date Paid 4/15/25

Cash Venmo Check Charge

For Office Use Only

Deposit Returned \$ _____

WiFi Password: 2082333687

Date Returned _____

Bluetooth Pin: 0000

TY QB DD

Door Code: 7329#

BANNOCK COUNTY COMMISSIONERS
624 E. Center, Pocatello, ID 83201
Phone: (208) 236-7210 • Fax: (208) 234-7363



ERNIE MOSER
Commissioner
1st District

JEFF HOUGH
Commissioner
2nd District

KEN BULLOCK
Commissioner
3rd District

AGENDA REQUEST FORM

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:00 AM** in the Commissioners' Chambers in the Bannock County Courthouse, 624 E. Center, Room 212, Pocatello, Idaho, or as noticed **48 hours** prior to the meeting at <https://www.bannockcounty.us/commissioners/>. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special meetings should contact the Commissioner's Office at [208-236-7210](tel:208-236-7210), three to five working days before the meeting.

E-mail this completed form and any supporting documents to agendarequest@bannockcounty.us by NOON on the Thursday prior to the scheduled meeting.

Name/Department:

Tereca Argyle / Sheriff's Office

Item to be considered/background:

Ivy Medical Services Agreement / Fourth Addendum

How much time will be needed? Meeting date requested:

Signature Only 4/22/25

Does this item involve a contract, agreement, external funding application or award acceptance?

YES NO

Have all supporting documents been included with this form?

YES NO

List of attendees:

N/A - Signature Only

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:
Date: 4/22/25 Time: _____



April 8th, 2025

To: Ivy Medical, PLLC Customers

Subject: Contract Addendum – Professional Liability Insurance Adjustment

Team,

Ivy Medical, PLLC is making an adjustment to our professional liability insurance coverage and we need to update our contract language to reflect the change. **The addendum attached revises the coverage requirement for Ivy to hold from \$2M per incident / \$4M aggregate to \$1M per incident / \$3M aggregate.** Everything else in the contract remains unchanged.

This shift brings us in line with industry norms—90% of medical practices carry the \$1M/\$3M coverage—and helps us manage costs more effectively. A few years ago, we increased our coverage from the standard \$1M / \$3M to \$2M / \$4M on our own initiative.

Shifting back to lower limits will help us keep your costs predictable. While our contract with you includes a standard 5% annual increase, insurance premiums across the industry continue to rise at a much faster rate. Adjusting our coverage is a step to offset those increases and keep us on track for the usual 5% adjustment in Fiscal Year 2026.

Please review the addendum. If you'd like to set up a time to discuss this, please let me know. Otherwise, please have the attached addendum signed and sent back at your earliest convenience.

Best Regards,

A handwritten signature in black ink, appearing to read "Daylen Stoutin".

Daylen Stoutin
CEO
daylen@ivycom.com
Ivy Medical, PLLC

BANNOCK COUNTY COMMISSIONERS
624 E. Center, Pocatello, ID 83201
Phone: (208) 236-7210 • Fax: (208) 234-7363



ERNIE MOSER
Commissioner
1st District

JEFF HOUGH
Commissioner
2nd District

KEN BULLOCK
Commissioner
3rd District

AGENDA REQUEST FORM

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E-mail this completed form and any supporting documents to agendarequest@bannockcounty.us by NOON on the Thursday prior to the scheduled meeting.

Name/Department:

Tereca Argyle / Sheriff's Office

Item to be considered/background:

Summer 2025 additional OT Agreement - Contract to Provide Law Enforcement Protection for the City of Lava Hot Springs. (This is in addition to our regular "Contract Law" Enforcement Agreement)

How much time will be needed? Meeting date requested:

Signature Only

4/22/25

Does this item involve a contract, agreement, external funding application or award acceptance?

YES NO

Have all supporting documents been included with this form?

YES NO

List of attendees:

N/A Signature Only

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: 4/22/25 Time: _____

AGREEMENT TO PROVIDE LAW ENFORCEMENT PROTECTION

Non-Mutual Aid Agreement

ORIGINAL

AGREEMENT, made between Bannock County Sheriff hereinafter referred to as the "LAW ENFORCEMENT" AND City of Lava Hot Springs.

WHEREAS, City of Lava Hot Springs desires to enter into a contract with *Bannock County Sheriff* for the performance of law enforcement protection within, and

WHEREAS, *Bannock County Sheriff* agrees to render such services and protection under the terms and conditions set forth herein, and

WHEREAS, this Agreement is authorized and provided for by the provisions of Idaho Code Sections 31-604.

NOW, THEREFORE, the parties hereto agree as follows:

1. **LAW ENFORCEMENT PROTECTION:** *Bannock County Sheriff* agrees to employ, furnish, and supply all necessary personnel together with their equipment, supplies and supervision, vehicles and equipment with maintenance, jail and communication facilities, records and record keeping, and such other items as are reasonably necessary to provide law enforcement protection within limits of **City Limits of the City of Lava Hot Springs**, hereinafter referred to as the "protected area" under the following terms and conditions:

a. *Bannock County Sheriff* will provide protection services for the protected area; of **the City Limits of the City of Lava Hot Springs**. **This protection shall include at least ONE (1) LAW ENFORCEMENT deputy, if available, starting May 22, 2025 thru Labor Day weekend, 2025 – Not to exceed the total sum of \$12,000.00.** The level of service shall be at least the same basic level of service provided to the governing area of *LAW ENFORCEMENT*.

b. The personnel used by *Bannock County Sheriff* to perform the law enforcement protection shall remain under the jurisdiction and control of *Bannock County Sheriff* while rendering the services and *Bannock County Sheriff* shall maintain the standard of performance of such personnel.

c. The scope of the law enforcement protection shall be to enforce all of the state laws and ordinances and to preserve the peace within the protected area.

d. All arrests made, or citations issued for misdemeanors or infractions that occur within the protected area shall be deemed *Bannock County Sheriff* arrests and citations for the purpose of prosecution and distribution of penalties, fines, and forfeitures.

e. This agreement is separate from any other current contract between the *Bannock County Sheriff* and the *City of Lava Hot Springs*.

2. **EMPLOYEES OF LAW ENFORCEMENT:** It is agreed that all employees of *Bannock County Sheriff* shall remain employees of *Bannock County Sheriff* for all purposes, including the payment of wages and benefits and the coverage of insurance, including worker's compensation. It is agreed that **City of Lava Hot Springs** shall not be liable for compensation or indemnity to any of the employees of *Bannock County Sheriff* for injuries or sickness arising out of the performance of *Bannock County Sheriff* protection of the protected area, and *Bannock County*.

AGREEMENT TO PROVIDE LAW ENFORCEMENT PROTECTION

Non-Mutual Aid Agreement

3. **ADMINISTRATION:** Each of the parties have designated an employee to be its administrator of this Agreement for the purpose of coordinating the efforts of employees of City of Lava Hot Springs and the employees of *Bannock County Sheriff* in requesting and performing the law enforcement protection. City of Lava Hot Springs designates City of Lava Hot Springs Mayor, Vicky Lyon, as its administrator and *Bannock County Sheriff* designates Lieutenant Jeff Fullmer as its administrator. All communications between the parties with regard to this Agreement shall be made between these parties or their designee. Each party agrees to provide full cooperation and assistance to the other, so as to facilitate the performance of this Agreement.

4. **COMPENSATION:** As compensation for the law enforcement protection provided by *Bannock County Sheriff*, City of Lava Hot Springs hereby agrees to pay to *Bannock County Sheriff* the sum of \$ 63.00 per HOUR per Deputy. The amount of this compensation may be modified or amended only by an agreement in writing.

5. **TERM OF AGREEMENT:** This Agreement shall be effective commencing on the 22nd day of May, 2025 and continue in full force and effect through the 2nd day of September, 2025. The term of this Agreement may be extended by the parties by agreement in writing.

6. **RECITALS:** The above and foregoing recitals shall be considered a part of this Agreement for all purposes and interpretations.

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTES CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the date(s) of April 15 and 17, 2025, as approved during the meeting of April 22, 2025.

BOARD OF BANNOCK COUNTY COMMISSIONERS

Jeff Hough, Chair

Ernie Moser, Member

Ken Bullock, Member

ATTEST:

Jason C. Dixon, Clerk



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, April 15, 2025
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Nancy Allen for Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, and Attorney Jon Radford

Agenda Details

AGENDA	
	Business Meeting (action items)
	Agenda:
1	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
2	<ul style="list-style-type: none"> Stace Gearhart, Idaho Department of Juvenile Corrections, presenting the Bannock County Juvenile Justice statistics for County Fiscal Year 2024 (requested 15 minutes) (action item)
3	<ul style="list-style-type: none"> Alisse Foster, Planning and Development, seeking approval of and signature on final plat for Peppergrass Point Subdivision (requested 5 minutes) (action item)
4	<ul style="list-style-type: none"> Daniel Kendall, Buildings and Grounds, requesting signature on an Easement at the Youth Development Center for Idaho Power (requested 5 minutes) (action item)
5	<ul style="list-style-type: none"> Kristi Klauser, Auditing, regarding (1) review quarterly budget to actual revenue and expenditures per Idaho Code §31-1611 to include discussion pertaining to use of leftover Public Defender Grant funds, and (2) an ARPA update (requested 5 minutes) (action item)
6	LETTERS AND NOTICES (action items): Public Hearing Notice
7	SIGNATURE ONLY (action items): Commissioners' Proceedings for March 2025
8	CONSENT AGENDA (action items): <ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Technology Forms Minutes: Meeting Minutes for April 8 and 10, 2025, and Certification for Said Minutes

Meeting Notes

- 9:00 AM Hough called the meeting to order. Community Resources and Advocacy Director Shantal Laulu presented applications for cremation assistance for case numbers 20250030 and 20250031. Moser moved to approve case numbers 20250030 and 20250031. The motion passed.

- 2 9:01 AM Juvenile Probation Director Matt Olsen also appeared. Gearhart reviewed the annual report and statistics. Discussion ensued on recidivism and reductions in detentions.
- 3 9:22 AM Foster presented a re-plat of a portion of Wild Horse Subdivision with lot line adjustments that combine three lots into two. Bullock moved to approve the final plat for Peppergrass Point Subdivision. The motion passed.
- 4 9:24 AM Planning Director Hal Jensen appeared for Kendall and reviewed the easement request. Moser moved to approve the easement. The motion passed.
- 5 9:26 AM Klauser reviewed the budget reports.
9:37 AM Klauser reviewed progress on ARPA projects.
- 6 9:46 AM Hough moved to approve the public hearing notice for Chilton Subdivision road vacation. The motion passed.
- 7 9:46 AM Moser moved to approve the proceedings. The motion passed.
- 8 The consent agenda included certificates of residency and minutes. Moser moved to approve the consent agenda. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved case numbers 20250030 and 20250031 for cremation assistance.	Indigent
Approved final plat for Peppergrass Point Subdivision.	Planning
Approved easement for Idaho Power.	Facilities
Approved public hearing notice publication for Chilton Subdivision road vacation.	Clerk/Public Works
Approved publication of March proceedings.	Clerk
Approved consent agenda.	Clerk



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Thursday, April 17, 2025
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen and Comptroller Kristi Klauser

Agenda Details

AGENDA	
	Business Meeting (action items)
	Agenda:
1	<ul style="list-style-type: none"> Maggie Mann, Southeast Idaho Public Health, presenting the Fiscal Year 2026 Public Health Budget Proposal
2	<ul style="list-style-type: none"> Daniel Kendall, Chief Building Officer, providing a monthly facilities update
3	Claims Agenda: <ul style="list-style-type: none"> Board of Ambulance District: Invoices and Commissioner Report Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Payroll Report Alcohol Licenses and Permits Certificate of Residency Approval Mileage Reimbursement Requests Technology Request Form Memorandum Authorization for Accounts Payable Cardholder User Agreement and Authorization
4	<ul style="list-style-type: none"> (AMENDED to include) Approval of and signature on a Service Request from Idaho Power (action item)

Meeting Notes

- 8:59 AM Hough called the meeting to order. Moser moved to accept the amended agenda. The motion passed. Matt Merrell and Josh Leach also appeared. Mann reviewed the budget request and outbreaks.
- 9:31 AM Management Assistant Kristi Davenport appeared for Kendall and gave updates.
- The claims agenda included invoices, Commissioner reports, salary forms, payroll report, and certificates of residency. Bullock moved to approve the consent agenda. The motion passed. Klauser reviewed ARPA invoices.

- 4 9:37 AM Davenport reviewed the request. Moser moved to approve signature for the request from Idaho Power. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved amended agenda.	Clerk
Approved invoices, reports, salary forms, and certificates of residency.	Clerk/Auditing/Resolution
Approved Idaho Power Service Request.	Facilities