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Commissioners' Agenda

The Board of County Commissioners (BOCC) is comprised of the three elected County Commissioners: Ernie Moser (District 1, Chair), Jeff Hough (District 2), and John Crowder (District 3). The BOCC generally meets twice a week: regular business meetings are on **Tuesdays at 9:00 a.m.** and work sessions are on **Thursdays at 9:00 a.m.** Meetings are generally held in the Commissioner's Chambers at 624 E Center, Room 212, Pocatello, Idaho, unless otherwise noted. During these meetings, the BOCC may: approve contracts, expend funds, hear testimony, make decisions on land use cases and take care of other County matters, and are open to the public.

Times subject to change within 15 minutes of stated time.

Tuesday, October 15, 2024

9:00 AM Regular Business Meeting (action items)

BOARD OF COMMISSIONERS

MEETING CALL TO ORDER, AGENDA CHANGES & AGENDA APPROVAL (action item)

- Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
- Todd Mauger, Juvenile Justice, signature on Agreement for Co-Location with the Idaho Department of Juvenile Corrections (requested 15 minutes) (action item)
- Shanda Crystal, Chief Procurement Officer, requesting to discuss (1) a recommendation to award and potential signature on the Fairgrounds Exhibit Hall Steel Building Invitation to Bid, and; (2) a recommendation to award and potential signature on the Detention center Asphalt Repair Request for Proposals (requested 5 minutes) (action item)
- Wes Jones, OEM, seeking a discussion pertaining to Emergency Management Assistance Compact (EMAC) deployment process, documentation and reimbursement (requested 15 minutes) (action item)
- Nancy Allen, Administrative Manager, regarding approval submit the 2024 Edward Byrne Grant application online (requested 5 minutes) (action item)
- Kristi Klauser, Comptroller, seeking signature on the FFY 2025 Traffic Enforcement Grant Project Agreement (TEGPA) with the Idaho Transportation Department Office of Highway Safety (requested 5 minutes) (action item)

RESOLUTIONS AND ORDINANCES (action items):

Resolution No. 2024-66 Authorization and Order to Reallocate Funds

Resolution No. 2027-67 Approving Tax Cancellation Requests

LETTERS AND NOTICES (action items):**SIGNATURE ONLY (action items):****CONSENT AGENDA (action items):**

- Manual Checks
- Alcohol Licenses and Catering Permits
- Certificate of Residency Approval
- Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session
- Technology Forms
- Minutes: Approving Meeting Minutes for October 3 and 8, 2024, and Certification of Said Minutes

BANNOCK COUNTY COMMISSIONERS

624 E. Center St., Pocatello, ID 83201
 Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNE MOSER
 Commissioner
 1st District

JEFF HOUGH
 Commissioner
 2nd District

JOHN CROWDER
 Commissioner
 3rd District

Business Meeting Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.

Requestor Name:

Todd Mauger

Department:

Bannock County Juvenile Justice

Requestor Email:

Toddm@bannockcounty.gov

Item(s) to be considered:

Idaho Department of Juvenile Corrections Co-Location Agreement for 3 offices at The Village

Date of meeting being requested:

10/15/2024

Time requested:

15 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

Agreement

Contract/Agreement Begin Date:

11/01/2024

Contract/Agreement End Date:

List of additional attendees:

Todd Mauger, Dan Kendall, Adam Mckinney/Dorian Hitchcock, Matthew Phillips, Matt Olsen, Kristi Kla

**AGREEMENT FOR CO-LOCATION
BETWEEN THE
THE VILLAGE, A DIVISION OF THE BANNOCK COUNTY
AND
IDAHO DEPARTMENT OF JUVENILE CORRECTIONS**

This Agreement is entered into by The Village, a division of the Bannock County, 345 N 5th Avenue Pocatello ID, 83201, hereinafter referred to as the "Lessor," and the Idaho Department of Juvenile Corrections, Post Office Box 83720, Boise, Idaho 83720-0285, hereinafter referred to as the "Department." The Lessor and the Department may be referred to collectively as the "Parties." The Parties specifically agree and acknowledge that the approval signature of the Leasing Manager, Division of Public Works, Department of Administration, is a required signature. This Agreement applies to co-location of staff and services at the following premise:

BANNOCK COUNTY
THE VILLAGE
345 NORTH 5TH AVENUE
POCATELLO, IDAHO 83201

PURPOSE OF AGREEMENT

WHEREAS, the Governor of the State of Idaho has encouraged State agencies to better integrate and coordinate the delivery of services to the citizens of the State; and

WHEREAS, *Idaho Code Section 67-2326* authorizes public agencies to cooperate to their mutual advantage to make the most efficient use of services and facilities in performing their statutory functions; and

WHEREAS, the Lessor and the Department have successfully collaborated and share a common goal of increasing the health, safety and resilience of children, youth, and families in the Bannock County, Idaho area; and

WHEREAS, the Village, located at 345 N 5th Avenue Pocatello ID, 83201 provides a single point of contact, screening and assessments, as well as case management for youth and families who would like the support. The Village collaborates with educational, social service, and justice agencies to provide a holistic view of the family's strengths and needs to ultimately create a stable environment where the youth can thrive; and

WHEREAS, the purpose of the community-based system is to divert youth from the juvenile justice system, provide referrals for services that address their risk and need, and support the family unit whether biological, foster, or adoptive; and

WHEREAS, the Lessor and the Department agree that co-location will enhance the integration and coordination of their services; and

WHEREAS, the Lessor is the Owner of the aforementioned premises.

NOW, THEREFORE, the Lessor and the Department mutually agree as follows:

1. Term. This Co-location Agreement shall begin on **November 1, 2024**, and shall remain in effect until terminated by either one or both parties to the Agreement, but not to exceed sixty (60) months. Termination of this Agreement at any time after its effective date may be made for the convenience of either party upon thirty (30) days written notice to the other Party. Upon termination of this Agreement, all future rights and liabilities of the parties pursuant to this Agreement shall cease.

2. Payment. The lease payments shall be payable in monthly installments of \$1,800.00 or annual installments of \$21,600.00. The lease payment shall be paid pursuant to the Lessor's timely submission of the invoice for payment. Other operating costs for administrative or technical support provided by the Lessor may be incurred if requested by the Department. Any and all overhead and operating costs not specified in this agreement shall be the responsibility of the party that incurred such costs.

3. Billings. The Lessor will provide the Department with monthly billing statements of actual costs incurred by the Department under this Agreement. The Department will remit payment to the Lessor within thirty (30) days of receipt of billing. At the Department's request, the Lessor will provide documentation that supports said costs.

The Department's address for billing: Idaho Department of Juvenile Corrections
Attn: Amy Anderson
Post Office Box 83720
Boise, Idaho 83720-0285

Remit Payment to: The Village
Attn: Bannock County Auditing
624 E Center, Room 104
Pocatello ID, 83201

4. Use of Premises. The Department shall use three (3) furnished office spaces but have access to the common space, in-kind services, and utilities as depicted in Exhibit A of this Agreement. The Department shall not commit waste on the Premises, nor will it disfigure or deface any part of the building, grounds, or any other part of the Premises, including fixtures. The Department shall use the premises solely for the purpose of conducting business of the Idaho Department of Juvenile Corrections and shall not make any alterations or repairs to said premises without the prior written consent of the Lessor. Any approved alterations or repairs made by The Department shall be at The Department's expense. The Department shall not assign this Agreement or sublet the co-location space provided by the Lessor.

5. Services Provided by the Lessor. The Lessor owns the identified premises and is responsible for management of the premises, including any improvements thereon. The Lessor covenants that it will provide, perform, and pay for the services, maintenance and parking as follows:

A. Utilities:

Domestic water and sewer, Electricity, Natural Gas, and Irrigation.

B. Facility Repair and Maintenance:

1. General Building structure and related equipment (Interior and Exterior).
2. Heating system and related equipment.
3. Cooling and air handling system and related equipment.
4. Electrical system and related equipment.
5. Sewer and plumbing systems and related equipment.
6. Exterior lighting, including landscaped areas, parking area and walkway.
7. Cleaning ground and parking area of debris
8. Common area janitorial service
9. Trash removal from property weekly.
10. Furnish all washroom materials, including paper products, soap, cleaning supplies and equipment.
11. Light bulb, LED, and fluorescent tube replacement.
12. Ice and snow removal as needed throughout the business day
13. Lawn and shrubbery care weekly during season.

C. Custodial Services:

Complete Janitorial service including trash removal from Premises, window cleaning, carpet spot cleaning, carpet shampoo as needed.

D. Computer Network and Phone System:

The Department shall be permitted to install its own wiring and cables as necessary for its phones, data and internet access. WIFI and fiber internet access and print/Copy/scan capability is available at no additional cost.

E. Parking.

Parking spaces will be maintained with adequate ingress and egress available.

F. Signage.

The Department shall be permitted to install its signs on the exterior of the building, subject to the Lessor's prior written approval.

6. Insurance. Lessor recognized the Department is covered by the State of Idaho Risk Program, and any tort liability claim, suit or loss arising from this Agreement shall be allocated in accordance with law by the Office of Risk Management for purposes of the respective loss experiences and subsequent allocation or self-insurance assessments. The Department shall notify the State of Idaho Risk Program in the event it receives notice or has knowledge of any claims arising out of this Agreement. Any potential claims against the Department will be applied against the Department's claim history. The Lessor shall maintain an insurance policy (or policies) for the purpose of insuring any property and liability risks regarding the Premises. Any such policy obtained by the Lessor shall be at its sole and absolute expense, and Lessee shall have no obligation to obtain or pay for such insurance.

The Lessor shall provide the Lessee with a certificate of insurance or a copy of its insurance policy on or before the term this Lease Agreement commences and shall provide annual confirmation of coverage prior to the renewal date of the policy (or policies). Should any of Lessor's policy (or policies) be cancelled before its expiration date, the Lessor shall immediately notify the Lessee and provide evidence of a

replacement policy.

For all policies except Worker's Compensation and Professional Liability, the Certificate Holder and Additional Insured shall read as follows:

Idaho Department of Juvenile Corrections
 Attn: Amy Anderson
 Post Office Box 83720
 Boise, Idaho 83720-0285

7. Indemnification and Liability. The Parties recognize that both entities are governmental entities and cannot indemnify the other. Each party will be responsible only for liabilities associated with the conduct of its officials, employees, and agents, subject to the provisions of the Idaho Tort Claims Act, Idaho Code section 6-901 through 6-929. Each party shall promptly notify the other party of any claim arising under this Contract and shall cooperate fully with the defending party or its representatives in the defense of such claim. Each party shall be responsible for damage to property of the other party caused by its employees and agents in the performance of the Agreement.

8. Termination for Fiscal Necessity. The Department is a single purpose department, corporate and politic, of the State of Idaho and this Agreement for co-location shall in no way or manner be construed so as to bind or obligate the State of Idaho beyond the term of any particular appropriation of funds as may exist from time to time. The Department reserves the right to terminate this Agreement, if, in its judgment, either the Legislature of the State of Idaho or the United State Congress fails, neglects, or refuses to appropriate sufficient funds as may be required by the Department to continue under this Agreement. In the event this Agreement is terminated by the Department for lack of sufficient funding, all future rights and liabilities of the parties to this Agreement shall cease ten (10) days after written notice of insufficient funding is sent to the other party.

All affected future rights and liabilities of the parties shall thereupon cease within ten (10) calendar days after written notice to the other party.

9. Modification. This Agreement may be modified by the written consent of authorized representatives of the Department and the Lessor.

10. Administrative Contacts. Each party shall designate a person who shall be administratively responsible for this Agreement and who shall be available to the other party to provide information or discuss matters pertaining to this Agreement.

Lessor Administrative Contact:

Todd Mauger
 Chief Juvenile Probation Officer
 (208) 417-5033
Toddm@bannockcounty.gov

Department Administrative Contact:

Amy Anderson
Division Administrator/CFO
(208) 577-5437
amy.anderson@idjc.idaho.gov

Leasing Program Administrative Contact:

The Department of Administration
State Leasing Program
Attn: Statewide Leasing Manager,
Post Office Box 83720, Boise, Idaho 83720-0072
(208) 332-1929
richard.brien@adm.idaho.gov

11. Notices. Any and all notices, requests, demands, and other communications hereunder shall be in writing and shall be given by (i) established express delivery service which maintains delivery records, (ii) hand delivery, (iii) electronic mail, or (iv) certified or registered mail, postage prepaid, return receipt requested, to the Parties as set forth at the beginning of this document.

A copy of any such notice shall also be sent to:

The Department of Administration
State Leasing Program
Attn: Statewide Leasing Manager,
Post Office Box 83720, Boise, Idaho 83720-0072
(208) 332-1929
richard.brien@adm.idaho.gov

12. Complete Statement of Terms. No other understanding, whether oral or written, whether made prior to or contemporaneously with this Agreement, shall be deemed to enlarge, limit, or otherwise affect the operation of this Agreement.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties have executed this Agreement for Co-Location as set forth above.

LESSOR: Bannock County

SIGNATURE: Ernie Moser 10/15/24

NOTARY

STATE OF _____)
)ss.
COUNTY OF _____)

On this _____ day of _____, 2024, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, known or identified to me to be the person whose name is subscribed to the foregoing instrument on behalf of Bannock County, as Lessor, and acknowledged to me that he/she executed the same on behalf of the Lessor.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

Notary Public Signature

Commission expires on _____ Residing at _____

DEPARTMENT: Idaho Department of Juvenile Corrections

SIGNATURE: _____

NOTARY

STATE OF _____)
)ss.
COUNTY OF _____)

On this _____-day of _____, 2024, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, known or identified to me to be the person whose name is subscribed to the foregoing instrument on behalf of Idaho Department of Juvenile Corrections, as Department, and acknowledged to me that he/she executed the same on behalf of the Department.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

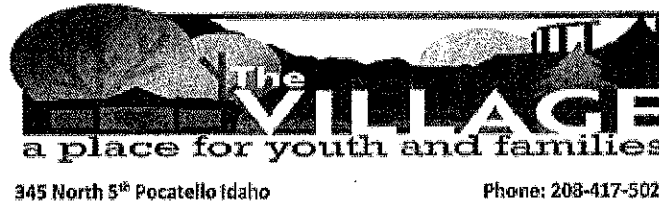
Notary Public Signature

Commission expires on _____ Residing at _____

APPROVED BY:

Richard Brien, State Leasing Manager Date
State Leasing Program, Division of Public Works, Department of Administration

EXHIBIT A
FLOOR PLAN, COMMON SPACE, IN-KIND SERVICES, AND UTILITIES



9/25/2024

RE: The Village Information For Lease Discussion with IDJC

The Village, in collaboration with Bannock County Juvenile Justice, is submitting proposal information regarding the discussions with the Idaho Department of Juvenile Corrections in regards to leasing three offices at The Village. This is not a legal contract or binding document, its purpose is to provide information to the Idaho Department of Juvenile Corrections regarding offices, office space, common space, in-kind services and utilities that will prepare for further lease discussions between IDJC and Bannock County.

In addition to the three offices, Bannock County will provide the use of common areas that include: front lobby/waiting area, two large conference rooms, two family meeting rooms, public restrooms, copier closet, employee restrooms, employee break room, and 6 parking spaces (3 for state cars and 3 for IDJC employee parking). An architectural drawing of The Village has been provided with this proposal. These areas discussed are indicated in blue on the drawing of the building included. The Square footage of these areas of the leasing in the proposal will include a total of 3,657 sqft as follows:

- **Private Office Space for IDJC Use Only:**
 - Office 1- 112.5 sqft
 - Office 2- 112.5 sqft
 - Office 3- 112.5 sqft
 - **Total Office Space-337.5 sqft**
- **Common Areas that will be included for use:**
 - Front Lobby/Waiting area – 312 sqft
 - North Conference Room- 477.75 sqft
 - South Conference Room-477.75 sqft
 - North Family Meeting Room- 240 sqft
 - South Family Meeting Room- 240 sqft
 - Public Restrooms- 121.5 sqft
 - Employee Restroom-97 sqft
 - Employee Break Room- 1,456 sqft
 - **Total Common Areas Space- 3,422 sqft**

In-Kind offerings provided by Bannock County

In Addition to the use of the common areas, The Village will provide the Assessment Center Specialist stationed at the Front Desk during business hours. This receptionist is currently notifying employees

EXHIBIT A (continued)**FLOOR PLAN, COMMON SPACE, IN-KIND SERVICES, AND UTILITIES**

when clients show for meetings, scheduling screenings, transfers calls, and assists the general public with information and direction when entering the building. This receptionist would also provide these services for IDJC staff stationed in the building.

The offices that would be assigned to IDJC employees are furnished. These offices have been furnished with trauma informed décor, to match rest of building including desk, office chair, client chairs, phone, and drawers for files.

The common areas include two furnished conference rooms. These conference rooms include technology that includes an 80-inch television and sound bar for presentations, chairs and tables. IDJC staff would have access to reserving these rooms for IDJC business as needed. The family meeting rooms are furnished and include tables, chairs and couches. IDJC would have access to these rooms when meeting with stakeholders, clients, and families. The Village has public restrooms, clients and stakeholders of IDJC would have access to the public restrooms. The Village does have an employee only restroom, IDJC staff would have access to the private restroom.

The break room is furnished and includes; table, chairs, refrigerator, microwave, convection oven, sink and cabinets for supplies IDJC employees would have access to these amenities as well.

Utilities Provided

Utilities included in the lease by Bannock County would include the following:

- Phones and phone services
- Internet
- Electricity
- Gas
- Water
- Janitor Service and Paper Supplies
- Copier
- Building Maintenance and Repairs
- Lawn Care

IDJC and Bannock County had earlier discussed the lease option with two offices with prior stated offerings for \$1,250 per month or \$15,000 per year. Bannock County was informed that IDJC needed 3 office spaces and 6 parking spots. In evaluating the addition of 1 additional office and 2 parking spots Bannock County is proposing a cost of \$1,800 per month or \$21,600 per year.

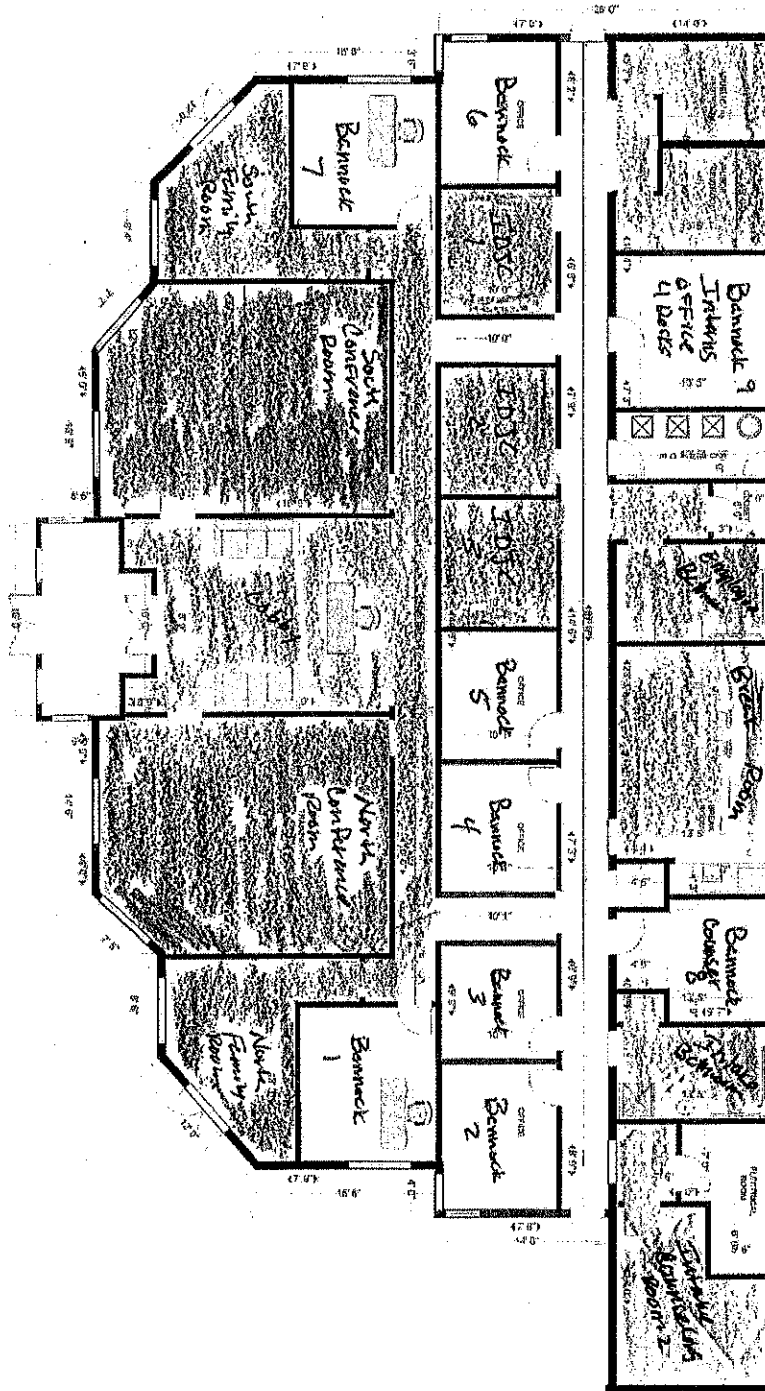
The Village is thankful for the support that IDJC has provided and continues to provide regarding the implementation of Safe Teen Assessment Centers in Idaho. Please feel free to contact me if you have any questions.

Sincerely,

Todd Mauger

Chief Juvenile Probation Officer

EXHIBIT A (continued)
FLOOR PLAN, COMMON SPACE, IN-KIND SERVICES, AND UTILITIES





345 North 5th Pocatello Idaho

Phone: 208-417-5020

9/25/2024

RE: The Village Information Lor Lease Discussion with IDJC

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In-Kind offerings provided by Bannock County

In Addition to the use of the common areas, The Village will provide the Assessment Center Specialist stationed at the Front Desk during business hours. This receptionist is currently notifying employees

when clients show for meetings, scheduling screenings, transfers calls, and assists the general public with information and direction when entering the building. This receptionist would also provide these services for IDJC staff stationed in the building.

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The break room is furnished and includes; table, chairs, refrigerator, microwave, convection oven, sink and cabinets for supplies IDJC employees would have access to these amenities as well.

Utilities Provided

Utilities included in the lease by Bannock County would include the following:

- Phones and phone services
- Internet
- Electricity
- Gas
- Water
- Janitor Service and Paper Supplies
- Copier
- Building Maintenance and Repairs
- Lawn Care

IDJC and Bannock County had earlier discussed the lease option with two offices with prior stated offerings for \$1,250 per month or \$15,000 per year. Bannock County was informed that IDJC needed 3 office spaces and 6 parking spots. In evaluating the addition of 1 additional office and 2 parking spots Bannock County is proposing a cost of \$1,800 per month or \$21,600 per year.

The Village is thankful for the support that IDJC has provided and continues to provide regarding the implementation of Safe Teen Assessment Centers in Idaho. Please feel free to contact me if you have any questions.

Sincerely,

Todd Mauger

Chief Juvenile Probation Officer

Bannock County Juvenile Justice
Email: ToddM@bannockcounty.gov
Office Phone: 208-417-5033



BANNOCK COUNTY COMMISSIONERS
 624 E. Center St., Pocatello, ID 83201
 Phone: (208) 236-7210 • Fax: (208) 232-7363

ERNIE MOSER
 Commissioner
 1st District

JEFF HOUGH
 Commissioner
 2nd District

JOHN CROWDER
 Commissioner
 3rd District

AGENDA REQUEST FORM

*The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:00 AM** in the Commissioners' Chambers in the Bannock County Courthouse, 624 E. Center, Room 212, Pocatello, Idaho, or as noticed **48 hours** prior to the meeting at <https://www.bannockcounty.us/commissioners/>. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special meetings should contact the Commissioner's Office at [208-236-7210](tel:208-236-7210), three to five working days before the meeting.*

E-mail this completed form and any supporting documents to agendarequest@bannockcounty.us by NOON on the Thursday prior to the scheduled meeting.

Name/Department:

Shanda Crystal/Chief Procurement Officer

Item to be considered/background:

Request to discuss 1) a recommendation to award the Fairgrounds Exhibit Hall Steel Building Invitation to Bid and 2) a recommendation to award the Detention Center Asphalt Repair Request for Proposals

How much time will be needed? Meeting date requested:

5 minutes 10/15/24

Does this item involve a contract, agreement, external funding application or award acceptance?

YES NO

Have all supporting documents been included with this form?

YES NO

List of attendees:

Daniel Kendall and Levi Waldron

Please include any supporting documents with your Agenda Session Request Form.

<p>Commissioner Office Only:</p> <p>Date: _____ Time: _____</p>

BANNOCK COUNTY COMMISSIONERS

624 E. Center St., Pocatello, ID 83201
 Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNE MOSER
 Commissioner
 1st District

JEFF HOUGH
 Commissioner
 2nd District

JOHN CROWDER
 Commissioner
 3rd District

Business Meeting Agenda Request Form

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Requestor Name:

Wes Jones

Department:

Office of Emergency Management

Requestor Email:

wjones@bannockcounty.gov

Item(s) to be considered:

Emergency Management Assistance Compact (EMAC) deployment process, documentation and reimbursement.

Requests are initiated by affected States Office of Emergency Management to other States to fill resource requests in filling Emergency Response Organization (ERO) positions with certified and competent personnel. County resources are utilized to fill vacancies of need based upon

Date of meeting being requested:

10/15/2024

Time requested:

15 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Darin Letzring (State of Idaho Office of Emergency Management), Emma Iannacone (Bannock County



BANNOCK COUNTY COMMISSIONERS
 624 E. Center St., Pocatello, ID 83201
 Phone: (208) 236-7210 • Fax: (208) 232-7363

ERNIE MOSER
 Commissioner
 1st District

JEFF HOUGH
 Commissioner
 2nd District

JOHN CROWDER
 Commissioner
 3rd District

AGENDA REQUEST FORM

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E-mail this completed form and any supporting documents to agendarequest@bannockcounty.us by NOON on the Thursday prior to the scheduled meeting.

Name/Department:

Nancy Allen/Clerk

Item to be considered/background:

Approval of 2024 Edward Byrne grant application online submission.

How much time will be needed? Meeting date requested:

5 minutes

10/15/24

Does this item involve a contract, agreement, external funding application or award acceptance?

YES NO

Have all supporting documents been included with this form?

YES NO

List of attendees:

Please include any supporting documents with your Agenda Session Request Form.

<p>Commissioner Office Only:</p> <p>Date: _____ Time: _____</p>

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: 10/03/2024	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: 131003003	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: Bannock County		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 82-6000279	* c. UEI: JCN5K8AWYGB1	
d. Address:		
* Street1: 624 E Center Street	Street2: _____	
* City: Pocatello	County/Parish: Bannock	
* State: ID: Idaho	Province: _____	
* Country: USA: UNITED STATES	* Zip / Postal Code: 83201-6274	
e. Organizational Unit:		
Department Name: Bannock County	Division Name: Bannock County Sheriff	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: _____	* First Name: Nancy	
Middle Name: _____	* Last Name: Allen	
Suffix: _____	Title: Administrative Manager	
Organizational Affiliation: Bannock County		
* Telephone Number: 2082367020	Fax Number: _____	
* Email: nancyn@bannockcounty.us		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

 Type of Applicant 2: Select Applicant Type:

 Type of Applicant 3: Select Applicant Type:

 * Other (specify):

*** 10. Name of Federal Agency:**

11. Catalog of Federal Domestic Assistance Number:

 CFDA Title:

*** 12. Funding Opportunity Number:**

 * Title:

13. Competition Identification Number:

 Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:
 * a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
 * a. Start Date: * b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="32,525.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="32,525.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**
 a. This application was made available to the State under the Executive Order 12372 Process for review on
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.
 c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**
 Yes No
 If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**
 ** I AGREE
 ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
 Middle Name:
 * Last Name:
 Suffix:
 * Title:
 * Telephone Number: Fax Number:
 * Email:
 * Signature of Authorized Representative: * Date Signed:

2024 BYRNE GRANT

PROPOSAL ABSTRACT

Disparate Applicants: Bannock County and Pocatello City

The disparate jurisdictions of Bannock County and Pocatello City will use JAG funds for technology improvements and equipment. The needed improvements and equipment will aid in criminal investigations and benefit officer and public safety in the City of Pocatello and Bannock County.

The Bannock County Sheriff's Office will utilize funds for its Toughbook Technology Program to replace outdated hardware and software. The Toughbooks are used daily to properly document crime scene investigation activities following proper discovery mandates and aid in the prosecution of criminal violations.

The City of Pocatello Police Department will utilize funds to purchase a digital evidence locker for shielding, charging, and locking cell phones and tablets; and two Point Blank level 3 shields to aid in investigations and officer safety.

**Edward Byrne Memorial Justice Assistance Grant
Program O-BJA-2024-172239**

Memorandum of Understanding

This Memorandum of Understanding (MOU) is intended to Provide Technical upgrades for the Disparate Agencies in Bannock County.

This AGREEMENT is made and entered into by and between:

The **Bannock County Sheriff's Office** and The **Pocatello Police Department** hereinafter referred to as "Contractor" and the Justice Assistance Grant Program, hereinafter referred to as "JAG". Total funding available is **\$32,525.00**


IT IS THE PURPOSE OF THIS AGREEMENT to provide funding to provide Technical upgrades for the local law enforcement agencies.

IT IS, THEREFORE, MUTUALLY AGREED THAT:


1. All agencies involved must be in compliance with all Federal guidelines as spelled out in the grant application
2. The **Bannock County Sheriff's Office** will manage this grant and all reports will be filed with them annually until the final report is submitted.
3. Contractor: The **Pocatello Police Department** will receive **\$19,515.00** in funding and that the funds will be used as outlined in their Program and Budget Narratives.
4. Contractor: The **Bannock County Sheriff's Office** will receive **\$13,010.00** in funding and that the funds will be used as outlined in their Program and Budget Narratives.

Program O-BJA-2024-172239

IN WITNESS WHEREOF, PARTIES HAVE EXECUTED THIS AGREEMENT.



Ernie Moser Bannock County Commissioner 10/8/2024
Date



Brian Blad Mayor Pocatello City Date



Capt. Andy Iverson Grant Manager 10/9/24
Date

10/9/24

Effective Date:

**2024 BYRNE GRANT
PROGRAM NARRATIVE**
For Disparate Jurisdictions
Bannock County and City of Pocatello

Bannock County and the City of Pocatello have a 2024 Local JAG allocation of \$32,525 as disparate jurisdictions. The entities have signed the required Memorandum of Understanding and have agreed to split the funding 40/60 (Bannock/Pocatello).

The Pocatello Police Department intends to use JAG funds to enhance the Department's equipment and capabilities with the purchase of a digital evidence cabinet to shield, charge, and lock cell phones and tablets; and two Point Blank level three shields for officer protection.

One of the fulltime detectives has a primary function of digital forensics. The Mission Darkness Blocker Locker 7 is a digital evidence locker designed for RF shielding, charging, and locking of cell phones and tablets. It includes seven compartments with supplied power (2 USB's per compartment) and seven charge and shield faraday bags for phones, each with a USB extension cable. The lock boxes have two keys per compartment and two administration keys. Each compartment is 13" x 18" x 4.5". The cost for the evidence locker is \$5,319.00. The digital evidence locker will provide additional security for the forensic unit when devices are brought to the Police Department to be examined.

Two officers were recently sent to Ballistic Shield Instructor School. The intent is for the two officers to have the knowledge and skills necessary for developing, implementing, and maintaining a successful ballistic shield program within the agency.

The Pocatello Police Department will purchase two ballistic shields. The first shield is a Point Blank Level 3 with a light and no viewport. The second shield is a Point Blank Level 3 with a light and viewport. These shields do not exceed 26 pounds, have solid handle systems, and have three positional shooting platforms. The shields are level 3 tested, including 7.62 mm x 51mm (M80) and 7.62mm x 39 mm PS Ball (MSC) rounds. The cost for the two shields is \$18,298.56. The shields will increase the effectiveness of a ballistic shield program and the ability to train officers. Additionally, they will provide increased protection to officers when needed in the field.

The total for the equipment for the Pocatello Police Department is \$23,617.56. This equipment will add additional security, training, and safety that would otherwise not be afforded without the 2024 Edward Byrne Memorial Justice Assistance Grant.

The Bannock County Sheriff's Office intends to use JAG funds to replace outdated and obsolete Toughbook laptops that are experiencing malfunctions and technical issues which are used daily by patrol officers in the field during traffic stops and encounters, and to collect data and evidence for prosecution.

The Bannock County Sheriff's Office is highly active in the Tri-County Sheriff's Association and many local task forces. Toughbooks are used for all cases and encounters, including assistance to all of the surrounding jurisdictions including, but not limited to: the Pocatello Police Department, the Chubbuck Police Department, the Idaho State Police, the FBI, the US Marshal Service, the US Attorney's Office, the Franklin County Sheriff's Office, the Oneida County Sheriff's Office, the Caribou County Sheriff's Office, the Bonneville County Sheriff's Office, the Bingham County Sheriff's Office, the Tri-County Sheriff's Association, the HIDTA (a Drug Task Force), and several other surrounding agencies.

Five Panasonic Toughbooks with Windows 10 Pro will be purchased at a cost of \$2,832.63 each for a total of \$14,163.15. This equipment is critical and would otherwise not be afforded without the 2024 Edward Byrne Memorial Justice Assistance Grant.

The allocated amount for the disparate jurisdictions is \$32,525, of which Pocatello will use \$19,515 and Bannock County will use \$13,010 (representing the 60/40 split per the MOA). Each jurisdiction will pay the remainder of their respective invoices after the allocated grant amount, being \$4,102.56 for Pocatello and \$1,153.15 for Bannock County.

Bannock County will be the fiscal agent. Invoices for all purchased equipment will be submitted to Bannock County for performance reporting.

D. Equipment					
Item <i>List and describe each item of equipment that will be purchased</i>	Computation <i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>				
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Pocatello PD - Point Blank Level 3 Shield with light and viewport	1	\$9,508.80	\$9,509	\$4,103	\$5,406
Pocatello PD - Point Blank Level 3 Shield with light and no viewport	1	\$8,789.76	\$8,790	\$0	\$8,790
Pocatello PD - Evidence Cabinet	1	\$5,319.00	\$5,319	\$0	\$5,319
Bannock County SO - Panasonic Toughbook 55 14" Core I7-8665U 16GB Ram 512 GB Windows 10 Pro	5	\$2,832.63	\$14,164	\$1,154	\$13,010
Total(s)			\$37,782	\$5,257	\$32,525
Narrative	<p>Pocatello City and Bannock County, as disparate jurisdictions, were allocated \$32,525. The Pocatello Police Department will use 60% of the allocation, being \$19,515. The Bannock County Sheriff's Office will use 40% of the allocation, being \$13,010.</p> <p>The Pocatello Police Department will purchase one Point Blank Level 3 Shield with a light and viewport for \$9,508.80; one Point Blank Level 3 Shield with a light and no viewport for \$8,789.76; and one digital evidence cabinet for \$5,319. The total for these items is \$23,617.56. The City of Pocatello will pay the remaining amount over \$19,515 (60% of allocation) in the amount of \$4,102.56.</p> <p>The Bannock County Sheriff's Office will purchase five Toughbooks at a cost of \$2,832.63 each for a total of \$14,163.15. Bannock County will pay the remaining amount over \$13,010 (40% of the allocation) in the amount of \$1,153.15.</p>				

Budget Summary											
<i>Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.</i>											
Budget Category	Year 1		Year 2 <i>(if needed)</i>		Year 3 <i>(if needed)</i>		Year 4 <i>(if needed)</i>		Year 5 <i>(if needed)</i>		Total(s)
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$32,525	\$5,257	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$37,782
E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$32,525	\$5,257	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$37,782
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$32,525	\$5,257	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$37,782
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N											No

BANNOCK COUNTY COMMISSIONERS

624 E. Center St., Pocatello, ID 83201
 Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNE MOSER
 Commissioner
 1st District

JEFF HOUGH
 Commissioner
 2nd District

JOHN CROWDER
 Commissioner
 3rd District

Business Meeting Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.

Requestor Name:

Kristi Klauser

Department:

Grants

Requestor Email:

kristik@bannockcounty.gov

Item(s) to be considered:

IDAHO TRANSPORTATION DEPARTMENT OFFICE OF HIGHWAY SAFETY
 FFY 2025 Traffic Enforcement Grant Project Agreement (TEGPA)

Date of meeting being requested:

10/15/2024

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

Agreement

Contract/Agreement Begin Date:

11/01/2024

Contract/Agreement End Date:

08/31/2025

List of additional attendees:



**IDAHO TRANSPORTATION DEPARTMENT OFFICE OF HIGHWAY SAFETY
FFY 2025 Traffic Enforcement Grant Project Agreement (TEGPA)**

This agreement for FFY 2025 is made and enter into by and between: (Agency Name) Bannock County, hereinafter referred to as "Contractor" and the Idaho Transportation Department Office of Highway Safety, hereinafter referred to as "OHS" on the 15 day of October, 2024.

IT IS THE PURPOSE OF THIS AGREEMENT to provide National Highway Traffic Safety Administration (NHTSA), funded assistance to the Contractor for participation in local and statewide traffic projects as specified in the Triennial Highway Safety Plan (3HSP) target focus areas for the following safety related activities:

- High visibility traffic enforcement (HVE) mobilization
- Mini-grants that support special emphasis traffic enforcement
- Mini-grants that support traffic enforcement equipment projects
- Mini-grants that support public participation and engagement (PP&E)
- Mini-grants that support traffic safety related training

THE GOAL OF THIS AGREEMENT is to establish project requirements and a funding process to support the efforts of the contractor to reduce deaths, serious injuries, and economic loss as established in the 3HSP.

It is, therefore, mutually agreed that:

1. Contractor will conduct traffic enforcement mobilizations and/or mini-grants in accordance with the criteria established by OHS, for each mobilization and/or traffic mini grant.
2. Contractor will provide a commissioned police officer (active or paid reserve) with appropriate equipment (vehicle, radar, etc.) under conditions identified under Part 5 of this agreement to enforce impaired driving, alcohol beverage control, distracted driving, aggressive driving, safety restraint, school zone violations, bicycle, pedestrian, motorcycle laws with emphasis as designated by OHS and/or crash problem identification.
3. Contractor and/or partnering enforcement agencies will publicize the enforcement effort to increase effectiveness by.
 - a. Working with the media to increase the awareness of enforcement efforts; and
 - b. Provide pre and post public outreach such as press releases, social media posts, or other messaging efforts. Make note of efforts on the Performance Report.
4. Contractor will take a zero tolerance for unbuckled passengers and children during all OHS funded mobilizations and mini grants.
5. Based on the availability of funding and by signing this agreement, Contractor agrees to support statewide highway safety public awareness campaigns and will accept the benefits of having the earned and paid media run in their local communities.
6. OHS will reimburse Contractor for traffic enforcement grant activities at the rate of up to 1.5 times the officer's regular hourly rate plus Contractor's contribution to employee benefits, which are FICA/Medicare, unemployment, worker's compensation and PERSI. Agencies that use

reservists may pay up to 1.5 times their documented established hourly rate for traffic enforcement grant activities.

- a. For this agreement, regular-on-duty personnel hours are not eligible for reimbursement (unless a pre-arranged agreement is made, or it is otherwise state in the Contractor policy.)
 - b. For this agreement, salaried positions are ineligible for reimbursement unless overtime is allowed and documented through Contractor policies.
 - c. Necessary additional dispatch service overtime may be reimbursed if requested prior to the grant activity.
 - d. Any calls for service that last more than 30 minutes are not considered a "grant activity" and cannot be claimed as grant time.
7. Participation in future mobilizations and mini grants is contingent on at least satisfactory performance during the prior mobilization, as determined by OHS. MNTSA has published a guide that outlines specific strategies and countermeasures relevant to the focus areas.
8. Contractor must submit the following forms in accordance with OHS requirements:
- a. Performance Reports – required to be completed and submitted via WebCars
 - i. Only the grant funded citations, warnings and contacts are required to be reported.
 - ii. Agencies are encouraged to conduct public participation and engagement along with outreach and report it in the Performance Reports.
 - b. Overtime Reimbursement Claim Form – complete and submit via WebCars.
 - i. The claim must be signed by an authorizing official whose signature can be verified through their individual login.
 - ii. The overtime claim must not be signed by anyone who worked the mobilization.
 - c. Payroll Register – Must be available for review upon request from OHS for the period claimed in the reimbursement claim.
 - i. Payroll verification may be computer generated payroll registers or copies of payroll warrants.
 - ii. Timesheets must be provided and are not considered payroll verification.
 - iii. When possible, payroll verification should be coded to differentiate between OHS grant funded overtime and other sources.
 - d. Contractor will submit reimbursement claim and performance reports withing 30 days of completion of the mobilization or grant activity. **Note:** Claims received after October 15th may not be eligible for reimbursement.
 - e. No documentation, reports or claims submitted to OHS may contain Contractor or its employees', agents or subcontractors' protected personally identifiable information (Protected PIII).
9. Assurances and other grant requirement require by NHTSA for all organizations receiving federal grant funds:
- a. Attachment 1 - Agency Certification and Assurances FFY24
 - b. Attachment 2 – Risk Assessment (information provided by the Contractor's financial contact.)

10. Other Grant Requirements:

- a. Unique Entity Identifier (UEI)
 - i. The General Services Administration (GSA) requires federal funding recipients to have a UEI which is generated by SAM.gov, therefore recipients are to keep their registration current to ensure they receive their UEO.
 - ii. The Contractor agrees it shall maintain current registration in the System for Award Management, SAM.gov, at all times during which it has active federal awards.
 - iii. If the Contractor or its principals or affiliates is disbarred, suspended or ineligible from federal contracting, the Agreement may be terminated immediately.
- b. Personal Identifiable Information (PII) - as noted under 2 CPR Chapter 1, Chapter II, Part 200.79, 200.82, 200.303.
- c. Procurement of equipment and materials – equipment purchases shall be subject to requirements governing this agreement, including those for procurement of materials and leasing of equipment.
- d. Code of Conduct – No employee, officer or agent of the Contractor shall participate in the selection, award or administration of a contract supported by grant funds if a conflict of interest, real or apparent, would be involved. Such a conflict may arise when any of the following have a financial or other interest in the firm selected for award:
 - i. The employee, officer, or agent.
 - ii. Any member of his or her immediate family.
 - iii. His or her partner.
 - iv. An organization which employs or is about to employ any of the above listed.The contractor guarantees it has not entered into any form of collusion with anyone involving any form of payment, dependent upon or resulting from the award of this contract or subcontract(s).
- e. Conferences, inspection of work, grant monitoring – conferences may be held at the request of either party to this agreement. Conferences may be held in person or by virtual meeting. A representative of OHS and/or the US Department of Transportation (DOT) can conduct an onsite visit for the purpose of inspection and/or assessment of work being performed at any time.
- f. Travel – Grant related local vicinity travel, travel to other parts of the state, and travel outside the state must conform to state policies and procedures. Allowable reimbursements cannot be greater than those authorized for state employees and reimbursements will be made to the Contractor for grant project travel. State policy requires economical and practical modes of travel, as well as moderate dining and lodging.
- g. Tax and compensation liability – OHS will not incur any liability for workers compensation, FICA, withholding tax, unemployment compensation, or any other payment which is not a part of the grant agreement.
- h. Policy inclusion – to receive highway safety grant funds, OHS requires that the Contractor have a Seat Belt Use policy in effect or implement one prior to completion of the agreement. If requested OHS, Contractor will submit their policy to OPH prior to execution of the agreement.

- i. Responsibility for claims and liability – Contractor shall be required to save and hold harmless OHS, ITD, NHTSA, FHWA and US DOT from all claims and/or liability due to the negligent acts of the Contractor or the Contractor's subcontractor(s), agents or employee(s).
- j. Failure to comply - with any terms of this agreement may jeopardize Contractor in receiving future funding from OHS.
- k. Eligible organizations – agree to indemnify, defend, and hold harmless ITD, its officers, agents, employees' from and against any and all claims, suits, losses, damages or costs, including reasonable attorney's fees arising from or by the use of grants.
- l. Any dispute, disagreement, or question of fact – concerning this agreement shall be decided by the OHS Highway Safety manager, OHS HSM. The decision shall be in writing and shall be distributed to the parties concerned. If the Contractor disagrees with the decision by the OHS Highway Safety Manager, the decision may be appealed to the Director of ITD. The appeal must be made in writing within 30 days of the OHS HSM decision and served by certified mail.
- m. Agreement including attachment – constitutes the entire agreement between the parties on the subject matter hereof. There are no understanding, agreements, or representations (oral or written), not specified herein regarding this agreement, shall bind either party unless in writing and signed by both parties and all necessary approvals have been obtained.
- n. Nothing in this agreement – shall be construed as limiting or expanding the statutory or regulatory responsibilities of any involved agency or individual in performing functions granted to them by law; or as requiring either entity to expend any sum in excess of its respective appropriation. Each provision to this agreement is subject to the laws and regulations of the State of Idaho and the United States.
- o. Either party may terminate – this agreement upon 30 days written notice to the other party. In the event of termination of this agreement, the terminating party shall be liable for the performance rendered prior to the effective date of termination.
- p. The parent entity for this contractor – certifies that it conducts an annual audit in accordance to, 2CFR part 200 Subpart F, which is available for review upon request. In addition, this contractor has no financial or compliance issues.

Agency Primary Contact (Required) *(Individual with signing authority for the Contractor)*

Name	JEFF FULLMER
Title	SGT CRIMINAL DIVISION
WebCar Account: Yes/No	YES
Phone	208-236-7108
Email Address	JFULLMER@BANNOCKCOUNTY.US
Contractor Physical Address	5800 S 5 TH AVE POCATELLO ID 83201
Warrant Mailing Address	624 E CENTER ROOM 104 POCATELLO ID 83201
UEI <i>(Unique Entity Identifier)</i>	JCN5K8AWYGB1
*Benefit Percentage Rate for Overtime	23.6%
Parent Entity Name <i>(if applicable)</i>	BANNOCK COUNTY

*Benefit includes FICA/Medicare, unemployment, worker's compensation, and PERSI – is usually not more than 24%

Contractor Grant Manager Contact (Required) *(Individual who manages day-to-day grant activities)*

Name	TERECA ARGYLE
Title	ADMINISTRATOR/SHERIFF
WebCar Account: Yes/No	YES
Phone	2082367100
Email Address	TERECAA@BANNOCKCOUNTY.US

Additional Agency Contact (Optional) *(Individual who will act as a backup for day-to-day grant activities.)*

Name	
Title	
WebCar Account: Yes/No	
Phone	
Email Address	

Financial Contact (Required) *(individual who is the financial is responsible for claims and finances.)*

Name	MANDY KELLER
Title	GRANT MANAGER
WebCar Account: Yes/No	YES
Organization	BANNOCK COUNTY
Phone	2082367335
Email Address	MANDYK@BANNOCKCOUNTY.GOV

Contractor's Agent

Contractor Authorizing Signature: ERNIE MOSER *(Individual with legal authorization to enter into agreement with the ITD on behalf of the contractor.)*

Print Name: BANNOCK COUNTY COMMISSIONER, *Chairman* 10/15/2024

Title: Date:

State's Agent, OHS

Josephine Middleton, Highway Safety Manager
Date:

In the Matter of AUTHORIZATION AND)
ORDER TO REALLOCATE FUNDS)

R.S. No. 2024-66
 October 15, 2024

RESOLUTION

WHEREAS, requests were considered to reallocate funds to cover vehicles that will be purchased through the newly implemented fleet plan as the quotes came in higher than the estimates that were used for budgeting six months ago, resulting in higher costs than anticipated. The commission and road department have funds within operating to cover these overages; and to reallocate funds budgeted in IT from capital for hardware that should have been budgeted in computer supplies; and

WHEREAS, Idaho Code §31-1508 permits reallocation of money that has become inoperative for the purpose for which the fund was created; and

WHEREAS, these reallocations will not impact the budget negatively;

NOW THEREFORE, BE IT RESOLVED that the Auditor's Office is hereby authorized and ordered to reallocate funds in the following budget lines:

Fiscal Year 2025:

To Line: 110109-90200	Amount: \$ 8,000
From Line: 110109-89910	Amount: \$ 8,000
To Line: 120201-90200	Amount: \$ 13,000
From Line: 120201-70300	Amount: \$ 13,000
To Line: 110114-42200	Amount: \$ 44,553
From Line: 110114-90400	Amount: \$ 44,553

BOARD OF BANNOCK COUNTY COMMISSIONERS

 Ernie Moser, Chair

 Jeff Hough, Member

 John Crowder, Member

ATTEST: _____
 Jason C. Dixon, Clerk

In the Matter of APPROVING)
TAX CANCELLATION REQUESTS)

R.S. No. 2024-67
 October 15, 2024

RESOLUTION

WHEREAS, requests for cancellation of taxes were considered on October 8, 2024; and

WHEREAS, these cancellation requests have been reviewed pursuant to Idaho Code §§63-711, 63-1302, 63-1303 and 63-1304;

NOW, THEREFORE, BE IT RESOLVED that the County Tax Collector, Jennifer Clark, is hereby authorized and directed to cancel the following on the tax rolls as listed by year:

- (1) At the request of Assessor Anita Hymas, in a letter dated October 8, 2024, for cancellation of **market value** for the **2024** tax year.

PARCEL NO.	OWNER	EXPLANATION	VALUE TO CANCEL
RPRPRVE002000	White, Janean	Home was 50% Ownership now 100% Ownership	\$43,511
RPRPFRH001600	Peterson, Sonya	Living in both sides of duplex 100% Ownership/100% Occupancy	\$55,255
RPR4433033602	Clark, Heather	Cat 34 changed to 34H for HEX Correction.	\$84,955

- (2) At the request of Assessor Anita Hymas, in a letter dated October 8, 2024, for cancellation of **market value** for the **2023** tax year.

PARCEL NO.	OWNER	EXPLANATION	VALUE TO CANCEL
RPRPPOC418600	Hansen, Darren	HOEX not properly applied in error	\$125,000

BOARD OF BANNOCK COUNTY COMMISSIONERS

 Ernie Moser, Chair

 Jeff Hough, Member

 John Crowder, Member

ATTEST: _____
 Jason C. Dixon, Clerk

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTE CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the dates of October 3 and 8, 2024, as approved during the meeting of October 15, 2024.

BOARD OF BANNOCK COUNTY COMMISSIONERS

Ernie Moser, Chair

Jeff Hough, Member

John Crowder, Member

ATTEST:

Jason C. Dixon, Clerk

