

## Candidate Filing Information

### Write-In Candidates Special Districts

This information is subject to amendatory change during the 2019 session of the Idaho Legislature. If changes occur, an updated version will be made available. Updated January 2019.

#### Election Dates    Last day to File

May 21st	April 8, 2019 by 5 PM in District Office
November 5th	September 23, 2019 by 5 PM in District Office

#### Filing Options

A candidate filing to have their name counted when written-in on the General Election ballot has one option for filing:

1. File a Declaration of Intent.

#### Declaration of Intent - Form EC-1B

When completing the Declaration of Intent, be sure to complete all fields and questions. Also, please note:

1. You must **be registered in the district, and if applicable, the subdistrict or zone.** (Contact your County Clerk to verify that you are affiliated with the party of your choice.)
2. The signature of the candidate must be notarized.

Any incomplete or missing information may void your filing.

#### Campaign Finance?

Candidates should contact either the Clerk of the District or the County Clerk's Office to verify if there are any campaign finance reporting requirements prior to announcing candidacy, accepting donations or spending money.

Should you have additional questions, please do not hesitate to contact either the Clerk of the District or the County Clerk's Office.

# Completing the Declaration of Intent Special Districts

## Section 1: Office Information

1. Enter the name of the office that you will be a candidate for to the right of “Write-in for the Office of”.
2. Enter the name of the District to the right of “District Name”.
3. Enter the name or number of the sub-district, zone, position or seat to the right of “Sub-district, Zone, seat or position (if applicable)”.

## Section 2: Candidate Information

1. Enter your First Name, Middle Initial, Last Name and Suffix, if applicable, as it appears on your voter registration record.
2. Enter your Residence Address, including the street number, street name, City, State, Zip Code and County, as it appears on your voter registration record. (**Note:** This must be your physical address. PO Boxes are not allowed as a residence address.)
3. Enter your Mailing Address if it is different than your Residence Address.

## Section 3: Ballot Name

1. Enter your Name exactly as you would like it to appear on the ballot. (Please print clearly.)
  - a. Nicknames may be included if it is a name that is commonly known. However, nicknames that promote a particular political platform or may be deemed offensive are not allowed.
  - b. Professional identifiers are also not allowed on the ballot (i.e. Dr., M.D., PhD., Esq., CPA, etc.).

## Section 4: Certification

1. Carefully read the certification.
2. **In the presence of a notary**, sign and date the Declaration of Candidacy.
  - a. The notary will then complete the bottom portion of the Declaration of Candidacy.

## Questions

1. Contact either the Clerk of the District or the County Clerk’s Office.

# Declaration of Intent Write-In Candidate - Special Districts

## Election Dates Last day to File

May 21st	April 8, 2019 by 5 PM in District Office
November 5th	September 23, 2019 by 5 PM in District Office

## Office Information

Filing for the Office of:

District Name:

Sub-district, zone, seat or position (if applicable):

## Candidate Information

Candidate Name (As it appears on your voter registration record)

First	MI	Last	Suffix
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Residence Address (As it appears on your voter registration record)

Street Address	City	State	Zip Code	County
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Mailing Address

Street Address	City	State	Zip Code	County
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## Certification

I, the undersigned, being a resident of the State of Idaho and of the County listed above, do hereby declare my intent to be a write-in candidate for the office entered above to be voted on at the Election to be held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019 and I certify that the information on this Declaration is true and accurate.

I further certify that I possess the legal qualifications to hold said office.

Dated: \_\_\_\_\_ Candidate Signature: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signature: \_\_\_\_\_

Notary Public in and for the State of Idaho, residing at

(Notary Seal)

My Commission Expires: \_\_\_\_\_

# Special District Certification of Write-In Candidate to County Clerk

## Election Dates Last day to File

May 21st	April 8, 2019 by 5 PM in the District Office
November 5th	September 23, 2019 by 5 PM in the District Office

## Clerk of the District

Upon receipt of the Declaration of Intent:

1. Stamp or write the date and time of receipt on the front of the Declaration of Intent.
3. Complete the fields and statement below.
4. Transmit a copy of this Certification along with a copy of the Declaration of Intent to the County Clerk for election preparation.

## Candidate name being Certified to the County Clerk:

## Office Information for Election Preparation

Filing for the Office of:

District Name:

Sub-district, zone, seat or position (if applicable):

## Certification

I, \_\_\_\_\_, certify that the qualifications of the candidate listed above have been verified and that the individual meets the requirements to run for the office indicated above and on the attached Declaration of Intent to be voted on at the Election to be held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Dated: \_\_\_\_\_

Signature of the Clerk or Representative of the District:

\_\_\_\_\_

## IMPORTANT:

1. Verification of the candidate's qualifications should occur immediately upon receipt of the filing. This allows the candidate time to correct any errors in the filing.
2. Certification to the County Clerk should occur upon the verification of the candidate's qualifications. To assist the County Clerk in election preparation, do not HOLD these until the last day of filing.