

POST OFFICE BOX 4666
POCATELLO, IDAHO
83205-4666



TELEPHONE
236-7111

LORIN W. NIELSEN
Sheriff

JIM DALLEY
Chief Deputy

LETTER OF INSTRUCTIONS TO THE SHERIFF
5800 S 5th Ave. PO BOX 4666 - Pocatello, ID 83205
(208) 236-7197, 236-7196, or 236-7195; FAX (208) 236-7190

MY NAME: _____, PLAINTIFF and MY PHONE #: _____

MY ADDRESS: _____

I WOULD LIKE PAPERS SERVED ON: _____, DEFENDANT

I HAVE A JUDGMENT AGAINST: _____, DEFENDANT

Defendant's Address: _____, PHONE #: _____

Defendant's Place of Employment: _____

INSTRUCTIONS TO THE SHERIFF (please choose one)

____ Serve papers to defendant

____ Serve continuing garnishment to employer for wages

____ Serve garnishment on bank account. Bank name & address: _____

____ You are instructed to satisfy my judgment by levying upon personal property subject to execution, and particularly the following which I have checked on for liens and find them subject to execution

Describe the property by giving make, color, license number, model or serial number, and any other Description that helps with positive identification

MAKE: _____ COLOR: _____

LICENSE NUMBER: _____ MODEL: _____

SERIAL NUMBER: _____ VIN: _____

Other instructions: _____

Upon signing this instruction form, I acknowledge that all expenses incurred when executing on the above will be my responsibility.

DATE: _____ SIGNATURE: _____

"Working to make a difference."